



Kents Hill & Monkston Parish Council
Minutes of an Extraordinary Meeting of the Parish Council held on
Tuesday 25th June 2024 at 7.00pm at
Oakgrove Secondary School, Venturer Gate, Middleton MK10 9JQ

Present: Cllr Patel (Chair), Cllr Chandra, Cllr Viegnal, Cllr Saoudi

Clerk/Minutes: Samantha Haywood, Locum Clerk

Minute ref	Item	Vote / Action
FC 035/24	APOLOGIES FOR ABSENCE	
	Cllr Bounvou-Pouaty – personal.	Proposed:VC Seconded:AP Agreed unanimously
FC 036/24	DECLARATIONS OF INTEREST	
	None.	
FC 037/24	OPEN MEETING	
	No members of the public present.	
FC 038/24	AUDIT / YEAR END 2023/24	
	<p>The Clerk had completed the year end and audit process. The bank reconciliations, Explanation of Variances, Exercise of Public Rights, Trial Balance, AIAR and Internal Auditor report had been published on the website. The remaining documents had been circulated to all Members.</p> <p>IT WAS RESOLVED that Council approve the end of year financial accounting statements, including the receipts/payments, Explanation of Variances, Asset Register, and bank reconciliations 2023/24.</p> <p>IT WAS RESOLVED that Council approve Section 1 – Annual Governance Statement 2023/24 of the Annual Governance and Accountability 2023/24 Part 3.</p> <p>IT WAS RESOLVED that Council approve Section 2 – Accounting Statements 2023/24 of the Annual Governance and Accountability 2023/24 Part 3.</p> <p>IT WAS RESOLVED that Council approve the AIAR / Internal Auditor report for financial year 2023/24.</p> <p>The 2023/24 bank statements and bank reconciliations were checked and signed.</p> <p>It to be checked that Council hold the title deeds to the allotment sites.</p>	<p>Proposed:AP Seconded:VC Agreed unanimously Clerk</p> <p>Clerk</p>

A.P

FC 039/24	DATE OF NEXT MEETINGS	
	The date of the next Full Council meeting will be 18 th July 2024 at 7pm.	Clerk / All

The meeting closed at 7.06 pm.

Signed: *Adessa Belli* Date 18/07/24
Chair

MKCC – Milton Keynes City Council
BALC – Buckinghamshire Association of Local Councils
RFO – Responsible Finance Officer

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