

Item 198/23 Purchase of Laptop.

The Parish is seeking approval to purchase a laptop and MS Office 365 licence to be used by the Finance Assistant to perform their duties within the Parish.

Kee IT, who are the IT provider and maintain the Office 365 Licences for the Parish have identified a suitable laptop, onto which they will install the relevant software to link with the Parishes Outlook and SharePoint sites.

They will be able to deliver the laptop in approximately 1 week after the order is confirmed.

Total Cost is £650.00 delivered.