



Residents are invited to a meeting of:

**Kents Hill & Monkston Parish Council**  
**Monday 12 February 2024 at 7.30pm**

**Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA**

Public Open Session (Max. 15 mins): To receive questions and statements from members of the public.

Signed

*L Sung*

Lesley Sung, Locum Clerk

**AGENDA**

ITEM	
FC 172/23	<p><b>MINUTES</b>            To approve and the Chair to sign as a correct record, the minutes of an ordinary meeting of the Council held 15 January 2024.</p>
FC 173/23	<p><b>APOLOGIES FOR ABSENCE</b>            To receive and consider accepting apologies for absence.</p>
FC 174/23	<p><b>DECLARATIONS OF INTEREST</b>            Members to declare any disclosable personal or pecuniary interests they may have in the business to be transacted and in any contract to be considered.</p>
FC 175/23	<p><b>PROVISION OF FITNESS CLASSES 2024/2025</b></p> <ul style="list-style-type: none"> <li>a) <b>Comments Received from Members of the Public</b>              Members of the public were given an opportunity to submit their comments about the future aims of the fitness sessions. The Council to consider any comments received.</li> <li>b) <b>Fitness Class Provision</b>              The Council to discuss the potential aims, objectives and scope of future fitness sessions before determining if the Council wishes to continue to offer fitness classes, or not.</li> <li>c) That if the Council agrees to continue the provision of fitness sessions, to then             <ul style="list-style-type: none"> <li>i) Establish, and clearly publish the criteria to be met for those taking part in the fitness sessions.</li> <li>ii) Consider more efficient and effective ways of delivering a service that will be of benefit to the community.</li> <li>iii) To agree that the finalisation of the terms of the invitation to quote, be delegated to the Clerk, in consultation with the Chair.</li> </ul> </li> </ul>
	<p><b>CO-OPTION OF PARISH COUNCILLORS</b></p> <ul style="list-style-type: none"> <li>a) <b>Applications for Co-option to Parish Councillor Vacancies</b>              The Council to consider applications received within the agreed deadline, for co-option to Parish Councillor vacancies.</li> <li>b) <b>Extension of Co-Option Application Deadline</b>              In view of the number of applications made for Parish Councillor vacancies, the Council to agree an extend the deadline for applications.</li> </ul>
FC 177/23	<p><b>STAFFING STRUCTURE</b></p> <ul style="list-style-type: none"> <li>a) To approve a temporary staffing structure until the appointment of a permanent Clerk.</li> </ul>

	b) To approve a way forward for the handling of incoming mail whilst the temporary staffing structure is in place.
FC 178/23	<p><b>DOG WASTE BINS AND LITTER BINS</b></p> <p>a) <b>Dog Waste and Litter Bin Emptying Contract</b> To consider agreeing an extension to the dog waste bin and litter bin emptying contract for a period of 12 months.</p> <p>b) <b>Replacement and Servicing of Dog Waste and Litter Bins</b> The Council to consider replacing and servicing/repairing some of the Dog Waste and Litter Bins, as required.</p>
FC 179/23	<p><b>CCTV TRIAL</b> The Council to consider trialling CCTV as an attempt to reduce instances of vandalism.</p>
FC 180/23	<p><b>EASTER AND SUMMER PLAY SESSIONS – MILTON KEYNES PLAY ASSOCIATION (MKPA)</b> To consider provision and cost of Easter and summer play sessions by MKPA</p>
FC 181/23	<p><b>GRIT BIN – ERIDGE GREEN</b> In view of increased re-fill costs, to approve the purchase of a replacement grit bin and filling service from Milton Keynes City Council at the junction of Eridge Green and Crowborough Lane, Kents Hill.</p>
FC 182/23	<p><b>COMMUNICATIONS POLICY</b> To consider approving an amendment to the Communications Policy to include how the Council will deal with casework.</p>
FC 183/23	<p><b>MILTON KEYNES CITY COUNCIL CONSULTATION – EV CHARGING POINTS ON MONKSTON PARK GREEN</b> The Council to discuss the MKCC Consultation paper on the provision of EV Charging points on Monkston Park Green and to consider making comment to Milton Keynes City Council by 1 March 2024.</p>
FC 184/23	<p><b>AUTHORISATION OF PAYMENTS</b></p>
FC 185/23	<p><b>PLANNING APPLICATIONS</b> The Council is invited to make comment on the following planning applications:</p> <p>a) <b>Application 4/00014/HOU – 97 Blanchard Circle, Monkston, MK10 9DR –</b> Conversion of a garage into a family room.</p> <p>b) <b>Application 24/00129/CLUP – 17 Frithwood Crescent, Kents Hill, MK7 6HQ –</b> Certificate of Lawfulness for the proposed use of the dwelling as a supported living household, providing care for up to 4 young people by two staff members working to a shift pattern.</p>
FC 186/23	<p><b>EXCLUSION OF THE PUBLIC</b> Pursuant to s1(2) of the Public Bodies (Admission to Members) Act 1960, the Council to resolve to exclude the press and public from the meeting, for Agenda Item FC 186/23 (Appointment of a Temporary Assistant(s) to the Clerk and Agenda Item FC 187/23 (Appointment of a permanent Parish Clerk) due to the confidential nature of the business to be transacted. Both agenda items contain personal information about a particular individual, of which publication could potentially constitute a data protection breach.</p>



Kents Hill & Monkston Parish Council  
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FC 187/23	<b>APPOINTMENT OF TEMPORARY ASSISTANT(S) TO THE CLERK</b> To consider the recommendations of the HR Committee for the appointment of Temporary Assistant(s) to the Clerk to be in post until the appointment of a permanent Clerk.
FC 187/23	<b>APPOINTMENT OF A PERMANENT PARISH CLERK</b> To consider the recommendations of the HR Committee for the appointment of a permanent Parish Clerk.