



Kents Hill & Monkston Parish Council
PO Box 6293
Milton Keynes
MK10 1ZG

Residents are invited to a meeting of:

Kents Hill & Monkston Parish Council

Monday 15 January 2024 at 7.30pm

Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

Public Open Session (Max. 15 mins): To receive questions and statements from members of the public.

Signed

Lesley Sung

Lesley Sung, Locum Clerk

AGENDA

ITEM	Subject
FC 155/23	Minutes To approve and the Chair to sign as a correct record, the minutes of an ordinary meeting of the Council held 18 December 2023.
FC 156/23	Apologies for Absence To receive and consider accepting apologies for absence.
FC 157/23	Declarations of Interest Members to declare any disclosable personal or pecuniary interests they may have in the business to be transacted and in any contract to be considered.
FC 158/23	Draft Council Budget 2024/2025 To agree the Council Budget 2024/2025
FC 159/23	Setting the Precept 2024/2025 To set the Council Precept for 2024/2025
FC 160/23	Phone Service Contract To agree to complete the early purchase of the Warden's phone and to award a new service contract for staff phones.
FC 161/23	Metro Bank Account To conclude the Council's banking arrangements for the Metro Bank Account.
FC 162/23	HR Committee (a) To receive an update from the HR Committee meeting held on Thursday 11 January 2024 (b) To approve a Performance Improvement Procedure as recommended by the HR Committee.
FC 163/23	Allotment Maintenance To consider rolling forward the current allotment maintenance contract and for how long.



FC 164/23	<p>Dog Waste Bin and Litter Bin Emptying Contract To consider extending the Dog Waste Bin and Litter Bin contract for 1 year.</p>
FC 165/23	<p>Grit Bin – Eridge Green To approve the purchase of a replacement grit bin and filling service from Milton Keynes City Council at the junction of Eridge Green and Crowborough Lane, Kents Hill.</p>
FC 166/23	<p>Newsletter</p> <ul style="list-style-type: none"> (a) To discuss arrangements for the Council’s next newsletter (b) To purchase a yearly subscription of Canva Pro to assist with the production of a newsletter. (c) To agree arrangements for the print and distribution of the newsletter.
FC 167/23	<p>Authorisation of Payments</p>
FC 168/23	<p>Co-option of Councillors</p> <ul style="list-style-type: none"> (a) To agree the filling of the 4 Councillor vacancies (1 in Kents Hill, 2 in Monkston Park and 1 in Monkston), as per the Council’s co-option policy. (b) To agree the co-option advertisement and deadline for applications.
FC 169/23	<p>Councillor Training To agree a process to assess the current level of Councillor’s knowledge and skills as a means of identify gaps and future training needs.</p>
FC 170/23	<p>Planning Applications The Council is invited to make comment on the following planning applications:</p> <ul style="list-style-type: none"> 1. Application 23/02592/FUL – Apha Ltd, Lasborough Road, Kingston, MK10 0AB – Extension to an existing storage / offloading facility on an existing concrete yard (retrospective) 2. Application 24/00007/HOU – 41 Crowborough Lane, Kents Hill, MK7 6HE – Conversion of a garage into living accommodation and erection of a single storey rear extension linking garage to main dwelling; roof dormer. Loft conversion with front and rear dormers and side/front lights. New ground floor window and alterations to existing first floor windows.
FC 171/23	<p>Licensing Application – The Fat Pizza, Monkston The Council is invited to make comment on a licensing application from The Fat Pizza in Monkston, for a late night delivery service.</p>