



Kents Hill & Monkston Parish Council
PO Box 6293
Milton Keynes
MK10 1ZG

Residents are invited to a meeting of:

Kents Hill & Monkston Parish Council

Monday 18 December 2023 at 7.30pm

Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

Public Open Session (Max. 15 mins): To receive questions and statements from members of the public.

Signed

Lesley Sung

Lesley Sung, Locum Clerk

AGENDA

ITEM	Subject
FC 139/23	Minutes To approve and the Chair to sign as a correct record, the minutes of an Extraordinary meeting of the Council held 4 December 2023.
FC 140/23	Apologies for Absence To receive and consider accepting apologies for absence.
FC 141/23	Declarations of Interest Members to declare any disclosable personal or pecuniary interests they may have in the business to be transacted and in any contract to be considered.
FC 142/23	Fitness Sessions <ul style="list-style-type: none">(a) Following the contractor's termination of the fitness sessions contract, the Council to re-evaluate the aims for provision of future fitness sessions, considering that the current offering no longer relates to the original aims.(b) To consider more efficient and effective ways of delivering the received benefits of the fitness sessions.(c) To consider the potential for continuing the fitness sessions from January to 1 April 2024.(d) If the fitness sessions are to continue until 31 March 2024, to then re-consider the provision of fitness sessions during consideration of the Council's budget for 2024/2025.(e) To determine the main terms of any contract to be offered or service to be purchased and to delegate finalisation of the contract to the Clerk, in consultation with the Chair.
FC 143/23	Council's Bank Account To receive a report on the status of the Council's bank account(s).
FC 144/23	Phone Service Contract <ul style="list-style-type: none">(a) To consider early purchase of the Warden's phone(b) To award a new service contract for staff phones.



FC 145/23	<p>Allotment Maintenance</p> <p>(a) To obtain quotes for allotment maintenance items that are needed immediately.</p> <p>(b) To agree, in principle, the approach to allotment maintenance over the next 6 months to 3 years.</p>
FC 146/23	<p>Monkston Community Centre – Provision of a Grant</p> <p>To consider a grant application from Monkston Community Centre.</p>
FC 147/23	<p>Dog Waste Bin and Litter Bin Emptying Contract</p> <p>To approve the principle of extending the dog waste and litter bin emptying contracts for a further year.</p>
FC 148/23	<p>HR Committee</p> <p>(a) To approve changes to the HR Committee Terms of Reference.</p> <p>(b) That the HR Committee is provided with its own budget.</p> <p>(c) That the HR Committee be given delegated powers to spend its budget in line with its agreed Terms of Reference and that any potential exceeding of the budget be referred to Full Council for approval.</p>
FC 149/23	<p>Parish Councillors – Advertising Budget</p> <p>To approve a budget for advertising Parish Councillor vacancies and to assist with recruitment.</p>
FC 150/23	<p>Legal Advice</p> <p>(a) To consider specifying a budget for legal advice in respect of a Subject Access Request, to come from the Council’s general reserves.</p> <p>(b) To consider delegating use of the legal advice budget to the Clerk, in consultation with the Chair and Vice-Chair of the Council.</p>
FC151/23	<p>Warm Spaces</p> <p>The Council to accept an additional £200 from Milton Keynes City Council’s warm spaces initiative and to decide how the monies are allocated/spent.</p>
FC 152/23	<p>In Touch Printer</p> <p>To receive an update on the Council’s In Touch Printer.</p>
FC 153/23	<p>Authorisation of Payments</p>
FC 154/23	<p>Dates for meetings in January 2024</p> <p>(a) To agree a date for an informal pre-budget review.</p> <p>(b) To agree a date for the next meeting of the Council in January 2024 at which the budget will be decided.</p>