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PUBLIC NOTICE AND SUMMONS

ALL MEMBERS of Kents Hill and Monkston Parish Council are **summoned** to attend an Extraordinary meeting of the Council to be held on:

Tuesday 24 October 2023 @ 19h30

At Monkston Community Centre, St Bartholomews, Milton Keynes, MK10 9FJ

Signed

Vicky Mote

Locum Clerk

19 October 2023

ADMISSION OF THE PUBLIC AND MEDIA

The Council welcomes members of the public to its meetings in accordance with the Public Bodies (Admission to Meetings) Act 1960. Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of business on the agenda (KHMPC Standing Orders 2d).

Council meetings are formal meetings held in public but are not public meetings. Members of the public who wish to present a spoken or written representation should contact the Clerk no later than 12 noon on the day before the day of the meeting in order to register to be heard.

The public speaking session will generally be restricted to a maximum of 15 minutes and individuals will be permitted to speak for a maximum of 3 minutes, subject to the Chair's discretion). Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated.

Requests to speak or ask questions will be dealt with in the order in which they have been received by the Clerk.

For more information or to register to speak, contact:

Vicky Mote (Locum Clerk)

Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered the next working day or added to a future agenda as appropriate.

MOBILE PHONES

Please ensure that your mobile phone is switched to silent or is switched off completely during the meeting.

RECORDING OF MEETINGS

The proceedings at this meeting may be recorded for the purpose of preparing the minutes of the meeting. In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting on the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda.

Guidance from the Department for Communities and local government can be viewed at the following link:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/343182/140812_Openness_Guide.pdf

There follows a list of the business to be transacted (Agenda).

REF	AGENDA
FC105/23	Apologies: To receive, note and agree apologies.
FC106/23	Declarations of Interests: To note councillors' declarations of interest in matters on the agenda (Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, councillors are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting).
FC107/23	Public question time, including Parish and Ward Councillor updates: In accordance with Standing Order 2(d), members of the public may ask questions on any matters dealt with by Full Council, which are included on this agenda.
FC108/23	Minutes. To agree as a correct record the minutes of the Full Council Meeting held on 09 October 2023.
FC109/23	Bank Account Ref minute FC100/23, in the absence of the Clerk, Council is asked to consider and agree: <ol style="list-style-type: none">1. The report and recommendation(s) on a new bank and transfer of funds from current Metro Bank, presented by both Chair and Vice.2. Council to review and approve signatories, with respective authority levels.
FC110/23	Confidential Item Move to exclude press and public in accordance with Public Bodies (Admissions to Meetings) Act 1960, Section 1(2) and by reason of the confidential nature of the business, relating to Councils discussion and agreement on the appointment and terms of a Locum Clerk on a temporary, part-time basis.