



## Agenda for the Meeting of Kents Hill & Monkston Parish Council

Monday 9<sup>th</sup> October 2023, @ 7.30pm

Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

Public Open Session (Max. 15 mins): To receive questions/statements from members of the public.

Ward Councillor Report: Councillor Ferrans

### Agenda

FC 91/23	<b>Apologies:</b> To accept apologies and approve reasons for absence of members unable to attend the meeting.
FC 92/23	<b>Declarations of Interests:</b> Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC 93/23	<b>Decision Required: Minutes of previous meeting.</b> To receive and accept as a true and correct record the minutes of the meetings held on the <b>11<sup>th</sup> September 2023</b> and the Extraordinary Meeting of the <b>15<sup>th</sup> August</b>
FC 94/23	<b>Grant Funding Application</b> for Little Owls Playgroup – see application form at this link <a href="#">Home</a>
FC 95/23	<b>Decision Required:</b> Councillors to discuss the parishes income and expenditure covering April to September 2023-see separate working papers in SharePoint.
FC 96/23	<b>Decision Required:</b> Winter copy of InFact do Cllrs want to run a Christmas edition and if so content contributions would be welcome? Budget is £7,200, spend to date is £2,600. Point to note, if council decides to run a Spring issue next year it will also be paid out of this budget.
FC 97/23	<b>Finances Payments to note</b> – the financial figures listed at the bottom of the document were those amounts that had been paid or will be paid in the next few days for salaries, supplies and services.
FC 98/23	<b>Decision Required:</b> Bins Cllrs to decide on the purchase of new bins in instances where bins are damaged – see separate documents and photos on <a href="#">SharePoint</a> . Budget for new bins is £4,500 Cllrs to see bin usage reports on SharePoint at this link <a href="#">Home</a>
FC 99/23	<b>Decision Required:</b> Allotment Rules and Regulations. Allotment Working Group have been drafting a revised T&C's document for the allotments and will ask Cllrs to vote to accept the revised document, which can be found here. <a href="#">KHMPC-Allotment-Rules-Regulations-04-10-23.docx</a>
FC 100/23	<b>Decision Required:</b> The Parish Council notes that we no longer have two recognised councillor signatures for e-banking, and that, even if we add signatures, we can only have three signatures in future for our Metro accounts, which would leave us no reserve if councillors were ill or absent. The Parish Council therefore resolves to cease authorising new electronic payments, reverting to cheques in the interim period, for which we still have three recognised signatures, and to bring proposals for an alternative bank to a Parish Council meeting as soon as possible. Direct debits previously authorised will continue.  <a href="#">Report to the Parish Council about the Metro Bank Accounts.docx</a>
FC 101/23	<b>Decision Required: Overtime for the clerk.</b> Councillors to note that BALC's advice is that a full time clerk plus a half time warden for Kents Hill and Monkston should be adequate resourcing for our current planned work, and therefore: <ul style="list-style-type: none"> <li>• To remove the ongoing permission for the clerk to do overtime</li> <li>• To agree that the clerk may do overtime in emergencies (eg serious vandalism of parish assets, or a major community emergency with support requested by the emergency services or MKCC) but should <ul style="list-style-type: none"> <li>○ make full use of the warden's time where possible</li> <li>○ notify the Chair and the Chair of HR within 12 hours and estimate their likely total extra time</li> </ul> </li> </ul>

