



Minutes from the Meeting of Kents Hill & Monkston Parish Council

Monday 10th July 2023, @ 7.30pm

Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

Public Open Session: A resident who represents the Frithwood Crescent Community Group raised further concerns about the future fate of the Kents Hill Pavilion. He had mentioned that he was intending to submit a FOI request to MKCC to understand the full intention and whether MKCC had any future proposals for this site. Councillors agreed to assist with this application wherever possible.

Minutes

FC 50/23	Apologies: To accept apologies and approve reasons for absence of members unable to attend the meeting. Cllrs Fisher, Dersley and White accepted. Cllr Warthall did not issue an apology before the meeting.
FC 51/23	Declarations of Interests: Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered. None declared
FC 52/23	Decision Required: Minutes of previous meeting. To receive and accept as a true and correct record the minutes of the meetings held on the 12 th June 2023. The minutes were accepted and signed by the Chair.
FC 53/23	Update from Cllrs to the following projects: Ditch in Lilleshall Ave. The updates to this item are as follows: - <ol style="list-style-type: none"> 1. Cllr Ferrans will phrase a question for the clerk to confirm whether it would be legal for the parish council to fund the planting of a hedge on housing association land even if the housing association agrees to the planting. 2. Cllr Smith was concerned about the cost of maintenance and this concern would be addressed when the clerk makes the enquiry on behalf of the PC. 3. Cllr Cox asked whether there would be a forward visibility splay, but this would only become an issue if the hedge was wider than 1 meter.
FC 54/23	Decision Required To decide what appraisal procedure to adopt and confirm the revised appraisal form. (See accompanying document in SharePoint) The procedure agreed was that the two councillors should carry out the appraisal but that the HR Committee should meet and review it and approve or modify it. In the wording, there is a revised clause that relates to professional conduct as follows: "Do you feel that you have conducted yourself at work in a professional manner? Describe any situations where you feel that your conduct has fallen short and what support or training is needed to remedy this." The appraisal process and the above revised wording in the documentation were all adopted as stated by a unanimous vote.
FC 55/23	Update regarding Bees on the allotment: It has become apparent that there is an issue with the control and management of the beehives on the allotment in Monkston. Recently, tenants and residents have raised concerns regarding the bees swarming. Cllrs Bowker and Smith (Sharon) have witnessed this and reported back that there are too many hives on the allotment. The owner of the beehives has been contacted and a meeting with Cllr Bowker is going to be arranged. Cllr Bowker requested that the clerk forward a copy of the allotment Terms and Conditions
FC 56/23	Standing item: Items to note: Decisions made by the clerk under delegated powers to continue services that the parish has approved. Approval of quote for clearing the Monkston Allotment – Cllrs approved the clerk to request that RTM be asked to proceed with the work which was within the authorised expenditure. The MCC (LAT) WG, put forward a recommendation to full council to award the work to Allcott Surveyors in MK, Council agreed. Clerk to action
FC 57/23	Update: To update the council on the progress of the LAT at MCC – see item above and plans on SharePoint, which had been drafted by Cllr Cox. Cllr Bowker had offered to fill in the details on the plan that had been drafted. Cllr Cox expressed two concerns regarding the state of the building, one that the roof valleys tend to exceed their capacity for managing the run off during heavy rain and the overflow water was running down the side of the building, the other concern he noted was that the air vents in the soffits are deteriorating (coming loose from the soffits and clogging with debris) which could lead to condensation if they are not cleared. The WG will meet once the surveyor's report has been received.
FC 58/23	Finances Payments to note – the financial figures listed at the bottom of the document were those amounts that had been paid for supplies and services
FC 59/23	Feedback Required: Ideas for street: Names to be provided to the clerk and forwarded on to MKCC for Kents Hill Park. Cllr Cox had expressed a concern that considering the fact that there would be no road access

	between KH and KH Park, it would be more suitable not to have the two separate estates' having street names with the same theme e.g., place names in Kent. Clerk had collated and submitted the list of suggested names to MKCC.
FC 60/23	Decision Required Reconsider Grant application for: Monkston Community Centre – see separate documents. This item was to be deferred to the next meeting. Cllrs requested that the clerk establish whether giving MCC a business loan would be legal. Cllr Bowker has mentioned that he will contact the manager of the MCC and decide the best way forward. Cllr Chandra requested that Cllrs Bowker and Smith send him a note outlining their intentions regarding their joining the management board of MCC in order that he can investigate the legality of the process and whether there are any conflicts of interest that would impact the PC's decision making process once they are on the steering committee for MCC.
FC 61/23	Item to note: The rescheduled Cinema Day on the afternoon of the 15 th July and was publicised in the newsletter and the various FB pages – please support where possible. The Chair suggested that the long term forecast was not looking promising
FC 62/23	Decision Required: Planning Application Application No: 23/01288/HOU - No objections or comments Application no: 23/01465/PRIOR - No objections or comments Application no: 23/01445/DISCON - No objections or comments
FC 63/23	Decision Required Resignation of Cllr Grindley as Chair, and appointment of new chair. Cllr Sharon Smith was nominated and seconded as the new Chair and all Cllrs approved her appointment.

List of Payments to note (Amounts shown exclude VAT): - Payroll Costs £3,518; HMRC £1,061; Bucks Pension Fund £1,023; Hippey Payroll Services £34; Charlie & Leo Studios £2,612; MK CAB £1001; RTM £988 & £180; Lean Living £600; Monkston School £450; MK Play £3,960; MYES £1,172.

Minutes Approved by the Chair Cllr Sharon Smith
Date: 11th September 2023
Signature: 