



Agenda for the Meeting of Kents Hill & Monkston Parish Council

Monday 11th September 2023, @ 7.30pm

Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

Public Open Session (Max. 15 mins): To receive questions/statements from members of the public.

Crimewave Presentation from Justin Hammond (approximately 15 minutes plus Q&A)

Ward Councillor Report: Councillor Ferrans

Agenda

FC 69/23	Apologies: To accept apologies and approve reasons for absence of members unable to attend the meeting.
FC 70/23	Declarations of Interests: Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC 71/23	Decision Required: Minutes of previous meeting. To receive and accept as a true and correct record the minutes of the meetings held on the 10 th July 2023
FC 72/23	Decision Required:. Cllrs to decide on actions to take regarding Anti-Social behaviour. To get the TVP involved or engage the services of Crimewave to discourage vandalism and anti-social behaviour – see photos in SharePoint.
FC 73/23	Decision Required: Cllrs to decide on Continuing with the tree watering service from RTM until the end of October. Original decision was for 9 watering sessions and so far only 2 watering sessions have been delivered, due to the wet weather.
FC 74/23	Standing item: Items to note: Decisions made by the clerk under delegated powers to continue services that the parish has approved. Watering of Trees in Parish (Saturday 2 nd September). Feedback from Clerk regarding the delegated decision to give notice for the Peninsula contract.
FC 75/23	Update regarding Bees on the allotment in Monkston: Cllr Bowker had spoken to the beekeeper and advised him that there were too many hives for that small area. Cllr Bowker has offered to assist with reducing the number of hives and also give advice as to the changing of the direction of the netting to ensure that the bees' flightpath is not adjacent to the houses.
FC 76/23	Finances Payments to note – the financial figures listed at the bottom of the document were those amounts that had been paid or will be paid in the next few days for salaries, supplies and services.
FC 77/23	Decision Required: LAT Working Group to update the councillors on the building survey. 1) Decision regarding next steps to engage the services of a solicitor. 2) Cllrs to decide on the drafting of a business plan
FC 78/23	Decision Required: Bins Cllrs to decide on the purchase of new bins in instances where bins are damaged – see separate documents and photos on SharePoint. Budget for new bins is £4,500
FC 79/23	Decision Required: Fitness Class. 1) Attendance figures for second Monday class – see supporting document in SharePoint. Cllrs to decide on the second Monday class: 1) to keep it going 2) to move it to another day or 3) to stop funding this class. 2) The administrator of the fitness trainer app (Spond) now has the facility for attendees to pay for classes and collect the funds into a nominated bank account. Cllrs to decide whether to investigate this as an option.
FC 80/23	Decision Required Reconsider Grant application for: Monkston Community Centre and grant application for the local Scout Group and Neighbourhood Watch – see separate documents in SharePoint.
FC 81/23	Decision Required: Cllrs thought it would be sensible for Cllr Sharon Smith to be included in the banking mandate for Metro Bank, Cambridge and Counties Bank and Cambridge Building Society in order to ensure that there were sufficient signatories.
C 82/23	Consultation - Amended Local Enforcement Plan consultation https://www.milton-keynes.gov.uk/consultations/amended-local-enforcement-plan-consultation 1 st September - 13 th October 2023 Cllrs who are able to comment or add suggestions to follow link to planning consultation.
C 83/23	Guidance for Parish Council minutes: <ul style="list-style-type: none"> Timeline (draft minutes approval and publishing, approved minutes and publishing)

	<ul style="list-style-type: none"> • Time of approval of minutes (when it can be at next meeting, when it can be at same meeting) • Minutes of 'confidential/exclusion of public' part of meeting
C 84/23	Decision Required To compare pricing and features on the 3 main PC software systems – RBS, Scribe and AdvantEdge – see separate documents in SharePoint – Clerk to explain what may precipitate this decision - Cllrs to consider which package would be optimal for the council going forward.
FC 85/23	Decision Required Lanercost Play Area consultation – see accompanying documents and SharePoint Link (for Cllrs)
FC 86/23	Decision Required: Planning Application None
FC 87/23	Decision Required Website councillors to re-consider engaging the services of a professional IT company to re-design the website - there is a budget in place of £3,000
FC 88/23	Decision Required: The services of a handyman are required in the parish to attend to various jobs. None of which are going to cost more than £120. Jobs are gates, bin posts, reconditioning bins. Cllrs are being asked to approve this initiative and Clerk will update the Cllrs and various working groups as to progress, and costs.
FC 89/23	Decision Required to put the meeting in to closed session. Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business, the Public and Press will be excluded from the following agenda item for the reason of it relating to Council's discussion and agreement on Employment.
FC 90/23	Decision Required Confidential item on the HR issue. Update on the provision of HR advice and decide the next steps.

List of Payments to note (Amounts shown exclude VAT): - Payroll Costs £3,360 (Jul); £3,502 (Aug); HMRC £1,070 (Jul) £1,061 (Aug) Bucks Pension Fund £996 (Jul); £1,023 (Aug); Hippey Payroll Services £34 (July), £34 (Aug); RTM £1,200, (Aug) £494 (Aug) & £180 (Aug) £180 (Sept) £494 (Sept); Lean Living £650 (Jul) £550 (Aug); Monkston School £370 (Jul) £300 (Aug); KH Community Centre £38.25, Lok n Store, £1,001, PKF Littlejohn £420, Amazon £27, Allcott £1,795, MYES £1,172 (Jul) £1,060 (Aug), Wave Water £71 (Jul) £341 (Aug)

Date of next meeting: 9th October 2023