



Agenda for the Meeting of Kents Hill & Monkston Parish Council

Monday 12th June 2023, @ 7.30pm

Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

Public Open Session (Max. 15 mins): To receive questions/statements from members of the public.

Ward Councillor Report: Councillor Ferrans

Agenda

FC 32/23	Apologies: To accept apologies and approve reasons for absence of members unable to attend the meeting.
FC 33/23	Declarations of Interests: Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC 34/23	Decision Required: Minutes of previous meeting. To receive and accept as a true and correct record the minutes of the meetings held on the 17 th April 2023, the AGM on the 15 th May as well as the Parish Council Meeting on the 15 th May.
FC 35/23	Decision Required: to nominate members for the following Working Groups. a) Allotment Working Group b) Environment Working Group c) IT and Communications Working Group d) Wellbeing Working Group For the Wellbeing Working Group Cllrs to decide on the proposed composition, potential terms of reference, and guidelines on the following matters: a. Participation of residents in the Working Group discussions and meetings b. Access to information and data protection
FC 36/23	Update from Cllrs to the following projects: a) Ditch in Lilleshall Ave b) Play area in Lanercost
FC 37/23	Decision Required Councillors to receive and approve the Annual Governance & Accountability Review (AGAR 2022/23) To formally sign off the audit report for the year 2022/23- see separate documents. 1) Section 1 of AGAR Form - Annual Governance Statement to be approved by the councillors and signed by the Chair 2) Section 2 – Accounting Statements 2022/23 to be approved by the councillors and signed by the Chair
FC 38/23	Finances 1) Review the list of assets of the parish – see separate document 2) Payments to note - the items in the list at the end of this table, which were due for payment or had recently paid.
FC 39/23	Standing item: Items to note: Decisions made by the clerk under delegated powers to continue services that the parish has approved. To continue with the current insurance provider for this financial year as per FC 26/23 from the 15 th May Parish Council Meeting. Watering of new trees - RTM has been instructed to water the new trees at a cost of £180 one off. See next item
FC 40/23	Decision Required 1) Watering of new trees - On-going this will need to be done every 2 weeks and from now until the end of September – the costs will be 9 X £180 = £1,620 2) Work on Monkston Allotment - the cost for the clearances/ tidy up at Monkston allotments, will be £1200+ vat. This includes the rubbish removal (there's about 3 van loads) strimming and the levelling of one plot with an excavator. Councillors have been asked to authorise the expenditure and clerk will then request other quotes.
FC 41/23	Decision Required: Measures to combat antisocial behaviour around Kents Hill allotments parking: including information and campaigns to reduce incidents of cannabis smoking. Feedback from Councillors who met on Sat 3 rd June

FC 42/23	Decision Required: Parking around 8 Badgers Oak: Following on from a previous Parish Council decision, to discuss and approve letter to residents in the immediate vicinity of 8 Badgers Oak.
FC 43/23	Decision Required Grant application for: 1) Monkston Community Centre – see separate documents 2) MK RSPCA - see separate documents
FC 44/23	Feedback: progress with LAT to date and details of Meeting held on Friday 2nd June
FC 45/23	Feedback StaySafe Lone Worker Solution – implications and costs – see separate documents
FC 46/23	Item to note The rescheduled Cinema Day will now be held on the afternoon of the 15 th July and will be publicised in the newsletter and the various FB pages – please support where possible. For any councillors who are intending to be there on the day, we have four Council branded Hi-Viz waistcoats – please indicate whether you will be there as you will be issued with a waistcoat – we need to find out whether we need to order extra vests.
FC 47/23	Item to note Articles for newsletter – final date of submission is the 16 th June, for distribution in the first week of July Newsworthy items to include the following: “Your Parish Representatives” with Bio and photos of the group and all the individual councillors (photos from Cllr Cox) Cinema Day as mentioned above, Neighbourhood Watch, MK Play Sessions in the holidays, Article on the LAT (Monkston Community Centre), Litter Picking, Tree Watering, Parking Issues, Anti-Social Behaviour, Climbing Sessions, parishioners’ feedback on topical matters relevant to our area etc.
FC 48/23	Update and item to note Neighbourhood Watch details of the scheme and update from councillors involved in this initiative
FC 49/23	Decision Required: Council to consider purchasing a multiuser license for RBS Rialtas Allotment Module. Cost is £225 per annum for a 5 user license over three year agreement - see accompanying information document.

List of Payments to note (Amounts shown exclude VAT): - Payroll Costs £3,420 HMRC £1,061; Bucks Pension Fund £1,257; Hippey Payroll Services £34; Kee IT £226; R Kemp £35; BMK ALC £1,131, MYES £1,060; RTM £494; Lean Living £700; Monkston School £225, MKCC £5,722; Zurich Insurance £706; Wave Water £29 & £38; Auditing Solutions £340; MYES £1,212.

Date of next meeting: 10th July 2023