



Kents Hill & Monkston Parish Council
PO Box 6293
Milton Keynes
MK10 1ZG

Residents are invited to a meeting of:

**Human Resources (HR) Committee
Kents Hill & Monkston Parish Council**

Monday 27 March 2022 at 6.00pm

Kingston Library, Winchester Circle,
Kingston, Milton Keynes, MK10 0BA

To access the meeting is via the side door. Phone 07780 681316 for admission

Signed:

Lesley Sung (Locum Clerk)

AGENDA

ITEM	SUBJECT
HR 10/22	Apologies for Absence To and receive and consider accepting apologies for absence
HR 11/22	Declarations of Interest Members to declare any disclosable personal or pecuniary interests they may have in the business to be transacted and in any contract to be considered.
HR 12/22	Minutes of the Last Meeting To receive and accept as a true and correct record, the Minutes of the meeting held on 18 November 2022.
HR 13/22	HR Policies – Proposed Amendments To receive the critique from the Council's appointed HR Consultants and recommend to Full Council the proposed policy amendments.
HR14/22	Staff Handbook To consider the option of a staff handbook and the structure of the handbook.
HR 15/22	Exclusion of the Public Pursuant to s1(2) of the Public Bodies (Admission to Members) Act 1960, the Committee to resolve to exclude the press and public for Agenda Items HR 16/22 (Staff Contracts – Proposed Amendments) and HR 17/22 (Independent Investigation into an Allegation of Misconduct) due to the confidential nature of the business to be transacted. Both agenda items will contain personal information about a particular individual, of which publication could potentially constitute a data protection breach.
HR16/22	Staff Contracts – Proposed Amendments To receive the critique from the Council's appointed HR Consultants and recommend to Full Council the proposed amendments to the staff contracts.
HR 17/22	Independent Investigation into an Allegation of Misconduct To receive a report and recommendations from the Council's appointed HR Consultant, Peninsula following an independent investigation into an allegation of misconduct.