



Meeting of Kents Hill & Monkston Parish Council
 Monday 9th January 2023, @ 7.30pm
 Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 OBA

Public Open Session (Max. 15 mins): To receive questions/statements from members of the public.

1. Ward Councillor Report: Councillor Ferrans

AGENDA

FC 129/22	Apologies: To accept apologies and approve reasons for absence of members unable to attend the meeting.
FC 130/22	Declarations of Interests: Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC 131/22	Decision Required: Minutes of previous meeting. To receive and accept as a true and correct record the minutes of the meetings held on the 12 th December 2022.
FC 132/22	Finances Payments to note - the items in the list at the end of this table, which were due for payment or have recently been paid. Payments to approve; Locum clerk £283.05 Budgets – Councillors’ suggestions regarding projects – precept to be sent to MKCC by 1 st February – see <i>separate document submitted by the Chair for suggested projects.</i>
FC 133/22	Decision Required: Fitness Classes Councillors to decide the contractor for the fitness classes for 2023 – see <i>updated quotes documents and completed matrix of services/facilities offered by the contractors.</i>
FC 134/22	Decision Required – Dates and Costs for 2 Newsletters – Spring issue to publicise Cinema Day (Coronation Event on 6 th May & MK Play Sessions over Easter), suggest final delivery date is week before Easter – Reach Distribution latest Friday 24 th March. Summer Edition to publicise MK Play sessions over summer holidays – reach distribution latest 7 th July. <i>See costs for different page newsletters in accompanying documents.</i>
FC 135/22	Decision Required HR – to extend warden's probationary period to February's council meeting as end of probation assessment has not been completed.
FC 136/22	Decision Required Finalised Dates to engage the services of MK Play for Easter, and Summer Holidays- see <i>separate dates and prices quotes from MK Play</i>
FC 137/22	LAT: Update to request for additional financial information from MKCC <i>There is an ongoing project looking at upgrading some of the fire doors at the site</i> Maintenance “...cost for the last three years which are £10,497.00, these are not really a true reflection as they do not include DLO labour costs.” <i>Jeanette Murphy from MKCC would like to meet with the councillors/committee in early January send clerk a few dates of availability please – office hours only</i>
FC 138/22	Decision Required: Bins – see accompanying photos taken by warden of bins in our parish that could be refreshed/rejuvenated or replaced. Budget for new bins is £4,500 to date we have spent £990. Dog Bins range from £135 for 25L – to £185 for 45L. Litter bin pricing from MKCC – prices for a dual litter bin start at £608 plus £60 for installation.
FC 139/22	Update Fences Quotes for Monkston Park Allotment - see <i>separate document</i>
FC 140/22	Decision Required: Benches Council to consider placing benches on Monkston Green and to appoint people to investigate
FC 141/22	Decision Required: Planning Applications Application No: 22/03158/DISCON Type: Discharge of Conditions Location: Unit B Libra, Maidstone Road, Kingston, Milton Keynes, MK10 OBE Proposal: Approval of details required by condition 4 (Cycle parking) of permission ref. 22/00769/FUL Application No: 22/03206/CLUP Type: Certificate of Lawful Use (Proposed) Location: 20 Islington Grove, Monkston Park, Milton Keynes, MK10 9QA

	Proposal: Certificate of Lawfulness for proposed loft conversion with rooflights to front and rear roof slopes.
FC 142/22	Decision Required: To purchase a laptop for the Warden - <i>see separate supporting document for spec and pricing</i>
FC 143/22	Decision Required: Annual Parish Council Activities Timetable – Cllrs to feed back any changes before each meeting's agenda is published - <i>see separate supporting document</i> .
FC 144/22	Standing item: to note any decisions made by the clerk. Clerk's decision to increase the budget for the Peninsula HR contract by £500 due to an error made in the last meeting on the price quoted.
FC 145/22	Decision Required HR a) On the level of the Work from Home allowance given the change in tax position b) To adopt the proposed Appraisal procedure and form.
FC 146/22	Items held for future meetings - Lilleshall hedge, Lanercost play area

List of Payments to Approve and some to note (Amounts shown exclude VAT): -

MYES £1,172.50; Payroll Costs £4,117.61; HMRC £565.85; Bucks Pension Fund £968; Hippey Payroll Services £30; Lean Living Personal Training £400; 123REG £115.06; KEE IT £136.56; CAB £753.25. RENEW Warm Spaces Grant £500; Wave Water (for KH allotment site) £29.15 & £51.98

Date of next meeting: 13th February 2023, 7.30pm.