



Meeting of Kents Hill & Monkston Parish Council

Monday 13th June 2022, @ 7.30pm

Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

Present: Cllrs Paul Grindley – Deputy Chair, Jenni Ferrans (JF), Glen Dersley (GD), Taimyr Bounougou-Pouaty (TBP) Attending: Cliff Schraibman Clerk/RFO

1. Ward Councillor Report Councillor Ferrans


Minutes of the Meeting

FC 28/22	Apologies: To accept apologies and approve reasons for absence of members unable to attend the meeting. Cllrs Cox, Fisher and Chandra accepted
FC 29/22	Declarations of Interests: Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered. None
FC 30/22	Decision Required: Minutes of previous meeting. To receive and accept as a true and correct record the minutes of the two meetings held on the 30 th May 2022. This was approved and signed by Deputy Chair
FC 31/22	Fixed item: Finance please refer to the items at the end of the document. Decision Required - Budget Review: Cllr Ferrans reported that, on checking the budgets, some did not appear to add up and others still lacked detailed proposals. The meeting was therefore asked to approve the principle of delegation, details of which are in SharePoint This was approved Cllr Ferrans mentioned that the clerk continued to work extra hours in the absence of a warden. A proposal was submitted to approve up to 40 hours work a week from the clerk until the Council meeting following the warden being in place for at least 2 weeks and a budget of 3 hours a week further at the discretion of the Chair and the Chair of HR. This was approved
FC 32/22	Planning Applications. Application no: 22/01420/CLUP No objections Application no: 22/01449/HOU No objections
33/22	Decision Required: Annual Governance & Accountability Review (AGAR) 2021/22 To formally sign off the AGAR for the year 2021/22 – see separate documents. The AGAR Documents were approved by all councillors and signed by the deputy chair who was standing in for the chair.
FC 34/22	Feedback: Dog and Litter Bins. Clerk mentioned that MYES had installed one of the bins, which had been ordered on the walkway in Kents Hill, but no confirmation, yet that the other bin had been delivered. Cllrs asked clerk to get prices on bins that we had ordered and which had not been delivered and have these available for the next meeting in July. Clerk will also request the fill report for the next meeting.
FC 35/22	Fixed Item: Licencing Applications: Boroughwide Street Trading Consent An application from “Nav’s Ices” on 07 June 2022 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 15:00 to 18:00 No objections
FC 36/22	Fixed Item: Consultations: Car cruising Public Space Protection Order. Consultation closes on 31 st Aug 2022. Deferred Councillors were also asked to investigate the Rights of Way consultation from the previous meeting as this will expire within one week of our next meeting.
FC 37/22	Decision Required: To consider arrangements for a parishioner’s workshop for the end of October with an on-line feed as well as a venue in the parish. The councillors suggested the following: - we invite the police, CAB, the 2 church groups. We would also need to find out what other PC’s offer parishioners in MK. Cllr Bounougou-Pouaty offered to come up with suggestions for possible items to be considered for the workshop. Cllr Ferrans suggested that we utilise one of the two common

	approaches normally used for these sorts of events: - Asking “either what do you think we should do, or what are your problems and how can we assist”? This needs to be included as an item in the next agenda with Cllrs offering specific topics for the workshop. This was approved
FC 38/22	HR Items. Report Back re the Warden recruitment. The three candidates would be vetted to gauge their interest
FC 39/22	<p>Clerk and Councillor Updates:</p> <p>Newsletter Cost for the “InFACT” Spring newsletter was £ 4,535 against a total budget of £7,350 for the whole year’s newsletters. Clerk has been instructed to ensure that the cost of the newsletters stays within budget. To this end, the price for the next two editions must be obtained from C&L Studios and made available at the next meeting. This will give Cllrs time to decide on the format (length and frequency of the newsletters). The Cllrs also asked who received the income from the advertising in the newsletter and was it used to offset the cost of the publication?</p> <p>Benches Update: Cllrs Ferrans and Dersley will approach the Monkston Community Centre for suggestions on suitable locations.</p> <p>Jubilee Celebrations: The event was well attended, but Cllr Dersley suggested that for our next event we ought to arrange feedback forms for those that attend the event. Also, he suggested that other organisations that have hosted similar events have shown additional films between the two main features, and that the second feature film could possibly be orientated more towards adults.</p> <p>Youth Work to report progress on considering what format we want to proceed with Cllr Ferrans had been involved with the budgets, but asked for volunteers to attend a meeting when she was able to arrange it. Cllrs Bounvou-Pouaty and Dersley would both be keen to get involved.</p> <p>Clerk to collect documents from Cllrs: Cllrs to sign returned and printed Declaration of Interests for 2022/23. Received documents from Cllrs Cox, Chandra, Dersley, Ferrans, and Grindley. These will be displayed on the website.</p>
FC 40/22	Feedback from Cllr Bounvou-Pouaty regarding progress with fitness classes. Cllr Bounvou-Pouaty showed the councillors the flyers that had been designed. The feedback was that the flyer needed to be A5 with the poster A4 size. The starting date and time for the classes was 6 p.m. and 7 p.m. for one hour each commencing on the 4 th July. Also the fact that the classes were being offered free of charge needed to be made clearer. Cllr Ferrans offered to get the posters printed in A5 size, while the clerk will print the A4 posters and put them in the noticeboards.
FC 41/22	Items for future discussions - to receive Councillors’ items for future agendas.
FC 42/22	Decision Required: Exclusion of Press & Public. To resolve to exclude the press & public from the following agenda item under the Public Bodies (Admission to meetings) Act 1960, and schedule 12a of the LOCAL GOVERNMENT ACT,1972, clause 12a and 13a, due to the confidential nature of the business to be transacted.
FC 43/22	Land Encroachment Update and consider options on the Allotment land incursion Cllr Ferrans had discussed the options available to the parish council and these are in a document in SharePoint for Councillors to consider.

List of Payments to Approve and Note (Amounts shown exclude VAT): -

MYES £1,3345.17; RTM £432.50 and £60, Cllr Dersley £116.40, Lock n Store £67; Charlie and Leo Studios £4,535; Viking Stationery £60.02; Vector Lighting £2,647.48; Zurich Insurance £624.02,

Minutes Approved by the Chair Cllr Nigel Cox
Date: 11th July 2022 
Signature: