



Meeting of Kents Hill & Monkston Parish Council  
 Monday 11th July 2022, @ 7.30pm  
 Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 OBA

Public Open Session (Max. 15 mins): To receive questions/statements from members of the public.

1. Ward Councillor Report Councillor Ferrans

**AGENDA**

FC 44/22	<b>Apologies: To accept apologies and approve reasons for absence of members unable to attend the meeting.</b>
FC 45/22	<b>Declarations of Interests:</b> Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC 46/22	<b>Decision Required: Minutes of previous meeting.</b> To receive and accept as a true and correct record the minutes of the meeting held on the 13 <sup>th</sup> June 2022.
FC 47/22	<p><b>Decisions Required:</b></p> <ul style="list-style-type: none"> <li>i) Allotments Tree work is required at the MP allotments – see images previously circulated with costs (£150) and also in SharePoint. <a href="#">Image and Quote for Tree on Monkston Park Allotments - SharePoint.msg</a> Councillors are asked to approve these costs</li> <li>ii) Fence repairs at the Monkston and Kents Hill allotments where vandals have broken in to the allotments and broken shed locks and stolen equipment. Councillors have been asked if they can take a decision on getting quotes for repair of the fences where necessary.</li> <li>iii) Also ongoing fence quotes at the MP allotments.</li> <li>iv) Various Tenants who have not cultivated their allotments this year are being issued with notice warnings</li> </ul>
FC 48/22	<p><b>Fixed item: Finance</b> – the items in the list at the end of this table, which were due for payment or had recently been paid.</p> <p><b>Decision Required - Budget Review:</b> Cllr Ferrans reported that, on checking the budgets, some did not appear to add up and others still lacked detailed proposals. The meeting was therefore asked to approve the principle of delegation as per the accompanying table. <a href="#">Budget Delegation Table to Accompany Item no FC48-22 in the Agenda.docx</a></p>
FC 49/22	<p><b>Planning Applications.</b></p> <p><b>Application no: 22/00962/CLUP</b>   Certificate of lawfulness for the proposed conversion of the garage to habitable space including removal of existing garage door, installation of new front windows and erection of front infill walls.        15 Greenford Crescent, Monkston Park, Milton Keynes, MK10 9XL,        Valid: No date, for information only.</p> <p><b>Application no: 22/00990/FUL</b>        Proposal: Erection of single storey rear extension, conversion of garage to living accommodation, installation of garden gate within existing garden wall and erection of low boundary decorative fence to front / side garden.        At: 15 Greenford Crescent, Monkston Park, Milton Keynes, MK10 9XL,        Valid 25.07.2022</p> <p>Application for 4G Mobile Mast on the periphery of the parish – bordering Kents Hill and Walton see documents in SharePoint and previously sent email. Cllrs queried whether providers could to be encouraged to share their masts.</p>
50/22	<b>Decisions Required:</b> Moving Forward with the Parish Workshop – Notes and Suggestions are on SharePoint - see <a href="#">Parish Workshop 22,</a>

FC 51/22	<p><b>Decision Required Grant applications or Donations:</b></p> <p>i) Gift - Monkston Primary had requested £300 towards the costs of activities for less privileged pupils at their summer fair. Unfortunately, their letter came too late to be included in our previous agenda and it was asked if we could retrospectively contribute – Monkston School Fair was on Thursday the 7<sup>th</sup> July.</p> <p>ii) Activity - Summer Storytelling – [Similar Service to MK Play] - Funding Request from Milton Keynes Libraries for £150. There were over 60 attendees at the show they put on for the Jubilee celebrations at Kingston Library and they want to offer another session in the summer holidays.</p> <p>YMCA had asked for a grant and have completed all the relevant documentation – see application documents in SharePoint <a href="#">Grant Applications</a></p>
FC 52/22	<b>Feedback: Dog and Litter Bins.</b> We have experienced some issues and residents have raised concerns. At the moment the clerk is regularly in contact with the supplier to ensure that all issues are dealt with promptly.
FC 53/22	<b>Decision Required: Homework Plus Club</b> – Cllr Boungou-Pouaty has approached the organisation who has offered a grant of £1,000 to start this activity.
FC 54/22	<b>Fitness Classes: Feedback from Cllr Boungou-Pouaty regarding the outcomes and whether there are any issues that the councillors need to address.</b>
FC 55/22	<b>Fixed Item: Licencing Applications:</b> Boroughwide Street Trading Consent An application from “Nav’s Ices” on 07 June 2022 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 15:00 to 18:00
FC 56/22	<b>Fixed Item: Consultations:</b> Car cruising Public Space Protection Order. Consultation closes on 31 <sup>st</sup> Aug 2022.
FC 57/22	<b>Decision Required Approval of Documentation Financial Risk Assessment - see separate documents in SharePoint.</b> <a href="#">Financial Risk Assessment 22-23.docx</a>
FC 58/22	<b>HR Items. Report Back</b> re the Warden recruitment
FC 59/22	<p><b>Clerk and Councillor Updates:</b></p> <p><b>Newsletter</b> Clerk was asked to check whether the costs of the forthcoming newsletters would be within budget and to report back to council on the findings.</p> <p><b>Youth Work</b> to report progress on considering what format we want to proceed with</p>
FC 60/22	<b>REPORT DETAILS OF ITEMS AND ISSUES NOTIFIED TO CLERK IN ADVANCE OF THE MEETING FOR INVESTIGATION, FURTHER ACTION OR FOR FUTURE AGENDAS</b>
FC 61/22	<b>Decision Required:</b> Exclusion of Press & Public. To resolve to exclude the press & public from the following agenda item under the Public Bodies (Admission to meetings) Act 1960, and schedule 12a of the LOCAL GOVERNMENT ACT,1972, clause 12a and 13a, due to the confidential nature of the business to be transacted. –
FC 62/22	<b>Decision Required - Land Encroachment</b> Update and decision on the proposed steps for resolving this matter regarding the Allotment land incursion. A letter to send to the resident has been drafted, which also details the proposed steps we are going to follow - see link in SharePoint. <a href="#">Allotment Incursions</a>

**List of Payments to Approve and Note (Amounts shown exclude VAT): -**

Lock n Store £67; Zurich Insurance £624.02; MYES 785 & £1,120.17; Anglian Water (WAZE) 2 X £20.89; Michael Easton £87.50; Sundried 2 X £499.50, Charlie and Leo £670; HMRC £1,341.50; LGPS £1,080.45; MK CAB £913.25; Salaries and Wages £2,593.29; Monkston Primary £200; RTM £66 & £592.79

Date of next meeting: 12<sup>th</sup> September 2022, 7.30pm.