



Meeting of Kents Hill & Monkston Parish Council

Monday 8th November 2021, 7.30pm

At Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

1. Public Open Session (Max. 15 mins): To receive questions/statements from members of the public.
2. Ward Councillor Report

AGENDA

FC 77/21	Apologies: To accept apologies and approve reasons for absence of members unable to attend the meeting: Taimyr Boungou-Pouaty (approved)
FC 78/21	Declarations of Interests: Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
FC 7921	Decision Required: Minutes of previous meeting. To receive and accept as a true and correct record the minutes of the meetings held on 11th October 2021, 13 th September, and the 12 th of July. Minutes will be on SharePoint under November Meeting (will be moved to correct locations once agreed).
FC 80/21	Fixed item: Finance a) Payments to note - none b) Payments to approve: RTM, MYES, KEE IT Services. 123 reg c) Appeals for funding: none
FC 81/21	Fixed item: Planning Applications/Notifications. To agree any comments or objections to planning applications. a) 21/02735/CLUE Certificate of Lawfulness for an existing garage conversion; insertion of a door from the garage to existing kitchen; & construction of a single storey extension 16 Perivale Monkston Park Milton Keynes MK10 9PE Consultation Expiry: 11.11.2021- only to note. b) 21/03148/FUL Proposed loft conversion including the removal and re-pitching of the existing roof increasing the ridge line by approx. 800mm incorporating two roof lights to the front roof slope and three roof lights to the rear roof slope 24 Bridlington Crescent, Monkston, Milton Keynes, MK10 9FH Consultation Expiry: 17.11.2021 c) 21/03160/FUL The erection of a single storey rear extension and garage conversion. 15 Hurley Croft, Monkston, MK10 9EP Consultation Expiry: 16.11.2021 d) 21/02983/FUL Proposal: The erection of a single storey external storage building with roller shutter At: Orion House Maidstone Road Kingston Milton Keynes MK10 0BD Expiry: 22.11.2021
FC 82/21	Update Dog and Litter Bins. The damaged bins have now been replaced and we have received a bill – see payments MYES for approval.
FC 83/21	Update Licencing Applications Home Bargains Application for the Supply of Alcohol (off supplies) Monday to Sunday 24 hours a day. After receiving our objection, they have modified their application and will stick to normal trading hours on a Sunday. Street Trading Consent To sell: Hot takeaway food: The Existing hours were 11:00 – 14:00. Hours applied 07:00 – 23:00 From the licensing team at MKC – “...the responsibility for litter disposal is not discharged from customers to the trader - when they have left the trading location. However, the existing conditions on the permit should prevent littering:
FC 84/21	Fixed Item: Decision Required: Consultations None
FC 85/21	HR Items

	<p>Decision Required: To approve the payment of overtime incurred to the end of October for the clerk. To determine the budget for future overtime To delegate the approval of overtime payments within the budget to the Chair and the Chair of the HR Committee. To note Payroll contractor is now in place and have started setting up our systems.</p>
FC 86/21	<p>Decision Required: Tree Planting From the 2021-2022 Landscaping budget a total of £6,000.00 was set aside. To approve up to £4,630 to plant 21 trees as proposed by MK Council. Either to approve the clerk to negotiate to see whether trees from the Jubilee allocation can be substituted for any of the trees reducing the cost to the Parish Council OR to agree the environment working group to negotiate for up to 10 trees from the Jubilee allocation and budget £900 for planting (Note planting cost £850 at current pricing with MKC) - see "Location of Trees" in SharePoint (Nov Meeting folder)</p>
FC 87/21	<p>Update for Allotments Working Group to undertake an end of year review of all plots. Letters to be sent to allotment holders who need to get plots in order. Allotments a proposal of a rent and deposit increase for each of the plots on each site.</p>
FC 88/21	<p>Councillor Updates:</p> <p>Devolved Services - To discuss possible delegation of the landscaping service.</p> <p>Website – To receive the report from the website working group.</p> <p>Kents Hill pond – Completed</p> <p>Play Areas: Ordered - From feedback received it appears that these items would be delivered early next year.</p> <p>Bank Account Update - We will use the updated minutes from September, once they have been approved, to change the mandate for the Main Current Account with Metro Bank.</p> <p>Update for Cambridge Building Society and Cambridge and Counties Bank</p> <p>Finance update: See supporting document, "Budgets and Forecasts to Year-end" in SharePoint</p>
FC 89/21	<p>Defibrillators: Report Back and Next Steps.</p> <p>Suggested locations, Proposal is to install the defibrillators at Christ the King Community Church in Kents Hill. Budget would require £2,000 (£1,170 – defibrillator, £575 – cabinet plus installation and replacing pads). See Public Access Defibrillators (SharePoint Nov meeting) Broughton and MK have used Community Heartbeat Trust "who offer a fully managed solution". Location of their defibrillator can be found here: https://w3w.co/nourished.soup.miracle</p>
FC 90/21	<p>Items for future discussions - to receive Councillors' items for future agendas.</p>

Date of next meeting: 13th December 2021, 7.30pm.