



## Meeting of Kents Hill & Monkston Parish Council Monday 11<sup>th</sup> October 2021, 7.30pm

At Kingston Library, Winchester Circle, Kingston, Milton Keynes, MK10 0BA

1. Public Open Session (Max. 15 mins): To receive questions/statements from members of the public.
2. Ward Councillor Report

### AGENDA

FC 63/21	<b>Apologies:</b> To accept apologies and approve reasons for absence of members unable to attend the meeting
FC 64/21	<b>Declarations of Interests:</b> Members to declare any disclosable pecuniary interests or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered – separate updated forms for Councillors to resubmit are available.
FC 65/21	<b>Decision Required: Minutes of previous meeting.</b> To receive and accept as a true and correct record the minutes of the meeting held on 13 <sup>th</sup> September 2021. Hard copies of the minutes will be distributed to the councillors in the meeting.
FC 66/21	<b>Fixed item: Finance</b> a) Payments to note: none b) Payments to approve: RTM, Shred-It, MYES, c) Appeals for funding: none
FC 67/21	<b>Fixed item: Planning Applications/Notifications.</b> To agree any comments or objections to planning applications. a) Update from Council is awaited. Clerk to chase ZEHN 07795475589 To note Certificates of Lawfulness. 22 Bardsey planning; An email has been sent to our planning liaison officer at MKC, Rachel Larner requesting their feedback on this building work.  b) Proposal: The conversion of the garage into living accommodation, including associated alterations and the erection of a two storey rear extension linking the garage to the main dwelling. Loft conversion with front and rear dormers and side roof lights and the erection of a rear roof terrace 41 Crowborough Lane, Kents Hill, Milton Keynes, MK7 6HE 21/02941/FUL <b>Consultation Expiry: 28th October 2021 – see separate drawing</b>
FC 68/21	<b>Update Dog and Litter Bins</b> Update on current position and approval of changes proposed. Council agreed a budget of £4,000 to cover cost of bin repairs and changes. 4 X new 56 l dog bins £180. MYES has supplied and fitted all the damaged/missing bins. The bin outside Moore's Fish and Chips had already been removed, we speculate that this was done by the landlord who owns the shops.
FC 69/21	<b>Decision Required: Outdoor Cinema Event</b> To discuss and agree how we move this forward. Apparently, our cost for this event with just Vector Lighting is £3,147.48 + VAT. We have already paid a £500 deposit, still owe £3,276.98. Also cost of removal of waste and licenses to show films in public = +/-£500. If we still want to go ahead with the event this year, Vector Lighting have kept the 31 <sup>st</sup> October available for us. We need to arrange with the school for use of their marquee and get the message onto Website/Facebook and the noticeboards, <b>OR</b> do we postpone to the next year?

FC 70/21	<p><b>Fixed Item: Decision Required: Licencing Applications</b></p> <p>To agree any comments or objections to licencing applications.</p> <p><b>Home Bargains, 39 Winchester Circle, Kingston, Milton Keynes, MK10 0BA</b>  <b>New Premises</b>  <b>LICENSING ACT 2003</b></p> <p>The above application for a premise in your area was received by Milton Keynes Licensing Authority on <b>30/09/2021</b>. Brief details of the application are as follows:</p> <p><b>Application Details</b></p> <p><b>Supply of Alcohol (off supplies) Monday to Sunday 24 hours a day</b></p> <p><b>the premises will operate a CCTV system, challenge 25, and a refusals log in respect of alcohol supply</b></p> <hr/> <p><b>Street Trading Consent – Variation</b></p> <p>We have received the above on the 21/09/21</p> <p>To sell: Hot takeaway food:</p> <table border="0" data-bbox="240 1075 1495 1209"> <thead> <tr> <th></th> <th style="text-align: center;"><b>Existing hours</b></th> <th style="text-align: center;"><b>Hours applied</b></th> </tr> </thead> <tbody> <tr> <td><b>Monday – Sunday</b></td> <td style="text-align: center;"><b>11:00 – 14:00</b></td> <td style="text-align: center;"><b>07:00 – 23:00</b></td> </tr> </tbody> </table> <p><b>The existing conditions on the consent are:</b></p> <ul style="list-style-type: none"> <li>• <i>A litter bin for customers shall be provided during trading hours.</i></li> <li>• <i>The trader shall ensure that the area is left in a clean and tidy condition after each trading day.</i></li> <li>• <i>The trader can trade from the layby at the front of the “table tennis centre”. From here the trader can serve customers directly onto the adjacent footpath. Additionally at this location there are existing streetlights one on either side of the road.</i></li> </ul> <p><i>If the layby has vehicles already taking up the spaces, then trading should be located on the East side of Winchester Road serving customers onto the verge. The trading location should not obscure visibility for pedestrians using the existing redway crossing point on Winchester Circle.</i></p>		<b>Existing hours</b>	<b>Hours applied</b>	<b>Monday – Sunday</b>	<b>11:00 – 14:00</b>	<b>07:00 – 23:00</b>
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FC 71/21	<p><b>Fixed Item: Decision Required: Consultations None</b></p>						
FC72/21	<p><b>Update HR Items:</b></p> <p>1 HR Committee has appointed a payroll contractor (referred from previous meeting to clarify the spec) for Period Oct – Mar 22.</p> <p>2 The proposed timetable for the recruitment of a Parish warden. It may be prudent to reconsider this initiative and instead to have someone in post for the Spring.</p>						

	<p>3 To delegate the decision on the priorities for the warden's work to the Environment and Allotments working groups jointly. These 2 groups have not met and therefore no agenda or items for warden to tackle have been discussed. Councillor Ferrans will try and get the working group together this week if possible so decisions can be taken regarding warden work and therefore timing.</p>
FC 73/21	<p><b>Decision Required:</b> Consideration to restarting the Youth Club as soon as possible or wait until COVID reduces further and to decide next action on the senior youth club</p>
FC 74/21	<p><b>Clerk and Councillor Updates:</b></p> <p><b>Website</b> – although there is a budget for a new content creating organisation to take care of the website, the portfolios from the organisations that we have contacted doesn't fit the requirements of a parish council. Clerk proposes that we undertake to redo the website in-house, using the WIX platform (not WordPress).</p> <p><b>Kents Hill pond</b> – Council have authorised this work and MKC have charged us £500 towards the costs- litter clearance has been completed as well as cutting the path. Clerk to receive confirmation from Euan Darlington. as to whether the work has been completed.</p> <p><b>Play Areas:</b> Work at Ulverscroft has been authorised. Due to Brexit and shipment of goods from the EU, the items we have ordered are taking longer than normal to deliver and may only be supplied and fitted early next year.</p> <p><b>Metro Bank</b> Main Current Account. We still have not changed the mandate, we are going to require a copy of the signed and approved minutes from last month's meeting to do this.</p>
FC 75/21	<p><b>Defibrillators: Report Back and Next Steps</b></p> <p>Suggested locations, football pavilion and church in Kents Hill*. Michela has not responded to Chairman's request for a review and assessment of costs quoted in what was sent to her.</p> <p>Ruth Gookey from Christ the King Community Church in Kents Hill will be attending the November Parish meeting. From her email:</p> <p style="padding-left: 40px;">**"We are also exploring whether it would appropriate for us to have a Public Access Defibrillator – we have a number of people keen to raise money for this but wanted to approach you to see if there was any helpful input you could give us."</p>
FC 76/21	<p><b>Items for future discussions</b> - to receive Councillors' items for future agendas.</p>
FC 75/21	<p><b>Decision Required:</b> Exclusion of Press &amp; Public. To resolve to exclude the press &amp; public from the following agenda item under the Public Bodies (Admission to meetings) Act 1960, due to the confidential nature of the business to be transacted.</p>
FC 76/21	<p><b>Land Encroachment</b> – session not open to public see separate documents.</p>

**Date of next meeting: 8<sup>th</sup> November 2021, 7.30pm.**