



## NOTICE OF INTENTION TO HOLD A MEETING OF THE PARISH COUNCIL

Dear Residents

You are invited to attend a meeting of Kents Hill & Monkston Parish Council at 8.00pm on Monday 18<sup>th</sup> May 2020, held virtually using MS Teams under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

**Members of the public should be aware that audio and/or video recording of the meeting may be in operation. If you have any concerns about this, please speak to the Clerk before the meeting.**

*Abi Bassett*

Clerk, Kents Hill & Monkston Parish Council

Dated: 11<sup>th</sup> May 2020

### AGENDA

14/2020	<b>Apologies:</b> To accept apologies and approve reasons for absence of members unable to attend the meeting
15/2020	<b>Declarations of Interests:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
16/2020	<b>Decision Required: Minutes of previous meeting.</b> To receive and accept as a true and correct record the minutes of the meeting held on <b>a)</b> 9 <sup>th</sup> March 2020 <b>b)</b> 15 <sup>th</sup> April 2020 <b>c)</b> To agree and note correction to typographical error in minutes of 14.10.2019. Payments to DNH Contracts and Armadillo News Media Ltd were transposed in error and incorrectly listed against each other.
17/2020	<b>Fixed item: Finance</b> <b>a)</b> Payments to note <b>b)</b> Payments to approve <b>c)</b> Appeals for funding
18/2020	<b>Fixed item: Planning Applications.</b> To agree any comments or objections to planning applications <b>a)</b> Town and Country Planning Act 1990 (As Amended) Town and Country Planning (Development Management Procedure) Order 2015. <b>Application ref: 20/01072/PANOTH</b> Prior notification for a new telecommunications installation. A slim 20m high Phase 8 mast with wraparound cabinet, associated cabinets and equipment at: Grass Verge Off Brinklow Roundabout North, Tongwell Street H7 To H8 Monkston, Milton Keynes, MK10 0BA. Consultation expiry 3 <sup>rd</sup> June 2020. <b>b)</b> Town and Country Planning Act 1990 (As Amended). <b>Application ref: 20/00968/CLUP</b> Certificate of lawfulness for the proposed single storey rear extension at 39 Eridge Green, Kents Hill, Milton Keynes, MK7 6JE. Consultation expiry: 25 <sup>th</sup> May 2020 <b>c)</b> Town and Country Planning Act 1990 (As Amended) Town and Country Planning (Development Management Procedure) Order 2015 <b>Application no: 20/01107/CLUP</b> Proposal: Certificate of lawful development for the proposed single storey rear extension at: 71 Colindale Street, Monkston Park, Milton Keynes, MK10 9PX. Consultation expiry 9 <sup>th</sup> June 2020 <b>d)</b> Town and Country Planning Act 1990 (As Amended) Town and Country Planning (Development

	Management Procedure) Order 2015. <b>Application no: 20/01146/NMA.</b> Proposal: Non material amendment to application 19/00240/FUL to change the building cladding material and colour at Unit 14 46 Winchester Circle Kingston Milton Keynes MK10 0BA
19/2020	<p><b>Fixed Item: Licencing Applications</b> To agree any comments or objections to licencing applications</p> <p><b>a)</b> Local Government (Miscellaneous Provisions) Act 1982 Boroughwide Street Trading Consent – Renewal. MK Ices (Reg DG10 HCV) on 01/05/2020 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 14:00 to 21:00. Consultation expiry 29<sup>th</sup> May 2020</p> <p><b>b)</b> Local Government (Miscellaneous Provisions) Act 1982 Street Trading Consent – Renewal application for Doms Doorsteps. Hot takeaway food. Trading from Harding Road, Brinklow. Hours applied for: Monday to Friday 06.00 – 15.00. Consultation expiry: 27<sup>th</sup> May 2020.</p> <p><b>c)</b> Local Government (Miscellaneous Provisions) Act 1982 Boroughwide Street Trading Consent – Renewal application from Mister Softee (Reg J192 NVV) for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 16:00 to 20:00. Observations should be made by 4<sup>th</sup> June 2020</p> <p><b>d)</b> Local Government (Miscellaneous Provisions) Act 1982 Boroughwide Street Trading Consent – Renewal application from Mr Softee (Reg T402 POA) for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 14:00 to 20:00. Observations should be made by 4<sup>th</sup> June 2020</p> <p><b>e)</b> Local Government (Miscellaneous Provisions) Act 1982 Boroughwide Street Trading Consent – Renewal application from Soft99Whip (Reg S99 WHP) on 07/05/2020 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 15:00 to 20:00. Observations should be made by 4<sup>th</sup> June 2020</p> <p><b>f)</b> LOCAL GOVERNMENT (Miscellaneous Provisions) Act 1982 Boroughwide Street Trading Consent – Renewal application from Mr Softee (Reg V272 XNH) on 13/05/2020 for 1 ice cream van to trade Boroughwide for the following times: Monday to Sunday 15:30 to 19:30. Observations should be made by 10<sup>th</sup> June 2020</p>
20/2020	<b>Councillor Resignations:</b> To note the resignations of Richard Willey and Sharon Smith. To agree whether to co-opt to fill the seats <b>or</b> to leave them vacant until such time as Council sees fit.
21/2020	<b>Decision Required: 2019-20 Internal Auditor's Report:</b> To receive and to note the Internal Auditor's report. To note any recommendations made by the Internal Auditor. To agree on what measures to take to address any recommendations
22/2020	<p><b>Decision Required: 2019-20 Financial Year End:</b> To receive the Year End Financial Summary from the Responsible Financial Officer for the year ending 31<sup>st</sup> March 2020</p> <p><b>a) Summary Income and Expenditure Report 2019-20</b></p> <p><b>b) Reconciliation of Accounts 2019-20</b></p>
23/2020	<b>Decision Required: 2019-20 Annual Governance &amp; Accountability Return (AGAR)</b> To receive, approve and formally sign off the 2019-20 AGAR
24/2020	<b>Decision Required: Insurance Provision</b> To agree to appoint Zurich Municipal as the Council's insurers under current policy schedule for a 3 year term at a cost of £525.48 per year.
25/2020	<p><b>Decision Required: Allotment Working Group</b> To receive and agree Allotment Working Group recommendations regarding the allotment sites at Monkston, Monkston Park and Kents Hill. Recommendations from the working group:</p> <ol style="list-style-type: none"> <li><b>1)</b> Agree to request RTM Landscapes for a 12 month contract</li> <li><b>2)</b> Agree for Clerk to send letters to residents at Frithwood Crescent re dumping tree cuttings over allotment fence</li> <li><b>3)</b> Agree for Clerk to obtain 3 quotes to reinstate the access corridor on the right hand side of Monkston Park allotments</li> <li><b>4)</b> To agree to write letters to all properties on Goldhawk Road that border the PC land known as the 'Monkston Park allotment hedge' asking to reinstate a fence on their boundary and to remove any furniture, equipment and sheds from PC land</li> <li><b>5)</b> To agree that the clerk writes to Paul Newman Homes to ask if they would replace the current 3ft high allotment fencing and add a gated access for maintenance of the hedging at Goldhawk Road</li> <li><b>6)</b> To agree for the clerk to source more keys for the all notice boards (including allotments) and if the supplier cannot be found to get the locks changed on the notice board on MP preferably to the same as the all of the other noticeboards</li> </ol>
26/2020	<b>Decision Required: Clerk Qualification</b> To agree to re-enrol Clerk to gain the Certificate in Local Council Administration (CiLCA) at a cost of £350

27/2020	<b>Decision Required: Parish Survey</b> To receive the Environment Working Group's Draft Parish Survey. To discuss and agree how to progress.
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**Date of next meeting: Monday 8th June 2020, 7.30pm**