



**Minutes of the Parish Council Meeting held on  
Monday 13<sup>th</sup> January 2020, 7.30pm at Parish Council office**

**Present:** Martin Rudd (Vice-Chair) (MR), Vikas Chandra (VC), Nigel Cox (NC), Glen Dersley (GD), Jenni Ferrans (JF), Paul Grindley (PG), Jane Harrington (JR) and Dan Hippey (DH)

**Officer:** Mike Galloway (Locum Clerk)

Also: 1 member of the public

- 1) Public open session  
Question asked about website issues.

95/2019	<b>Apologies:</b> Councillors Taimyr Boungou-Pouaty (Chair). Approved
96/2019	<b>Declarations of interest:</b> Cllr Chandra declared an interest in item 104/2019 and indicated he would withdraw from the meeting prior to that item.
97/2019	<p><b>Decision Required: Minutes of the previous meetings.</b> To consider amendments to minutes of the parish council meeting held on 14<sup>th</sup> October 2019. To consider draft minutes of extraordinary meeting of meeting of 7<sup>th</sup> August 2019 and of meeting held on 11<sup>th</sup> November 2019</p> <p>As a result of a query about the minutes of 14<sup>th</sup> October a revised version was approved.</p> <p>Item 78/2019 amended to:</p> <p>“Staffing: To consider report and recommendations from HR Working Group and make any necessary decisions. Verbal update provided. Resolved to confirm that Mike Galloway to continue as Locum Clerk and be paid on same hourly rate as clerk. Hours to be agreed with Chair and Vice-Chair. Approved, proposed Cllr Boungou-Pouaty, seconded Cllr Rudd. Cllr Chandra withdrew from the meeting. Resolved to make budget provision of £3,000 to cover potential legal advice, necessary decisions to be delegated to Locum Clerk in conjunction with Chair and Vice-Chair. Approved, proposed Cllr Boungou-Pouaty, seconded Cllr Rudd.”</p> <p>Consideration of minutes of 7<sup>th</sup> August and 11<sup>th</sup> November deferred.</p>
98/2019	<p><b>To note resignation of Councillor Matthew Kos and so one vacancy in Kents Hill and Brinklow ward. Feedback from councillors each ward team (Kents Hill, Monkston, Monkston Park) on resident complaints and queries. Feedback on meeting with Monkston Primary School</b></p> <p>Noted that Cllr Kos had resigned, process to replace has started.</p> <p>Cllrs raised issues rubbish, bins, graffiti and allotments. Issues being followed up.</p> <p>Cllrs Cox and Cllr Rudd gave a verbal update on meeting held with Monkston Primary School and a proposal for an afterschool reading club for English and Maths which may include parents. No costed proposal at present. Further discussions to be held and a more detailed proposal brought to a future meeting. To be considered if this is something that could be funded by parish council.</p>
99/2019	<p><b>Finance</b> (fixed item)</p> <p><b>1. Payments to note:</b></p> <p>11/11 Royal Mail PO Box Annual Fee £270.00 14/11 MK Council £194.00 14/11 Hornbeam (MKCF) – Office rent £2985.00 14/11 DNH Contracts – Bins £1064.40 14/11 Monkston Primary School – Grant £500.00 19/11 Plusnet - Internet/phone £38.40 20/11 MK Council £30.00 20/11 Kee IT Services £109.44 28/11 Metro Bank – Online banking fee £20.00 11/12 Charlie &amp; Leo Studios – Newsletter contract £234.00 13/12 123 Reg – Domain name/hosting renewal £115.06 18/12 Anglian Water – Allotments £74.23 19/12 Plusnet – Internet/phone £38.40</p>

	<p>27/12 Metro Bank – Online banking fee £20.00</p> <p><b>2. Payments to approve:</b> None to consider</p> <p><b>3. Appeals for funding: To agree appeals for funding.</b> None to consider</p> <p><b>4. To note draft budget and set precept for 2020/21.</b></p> <p>Budget agreed based on estimated outturn at end of March. Precept set at £114,000</p>
	<b>Decision Required: Planning Applications (fixed item):</b>
100/2019	<p><b>20/00015/FUL</b> For: Part single and part two storey side extension and erection of new boundary fence. At 24 Tunbridge Grove, Kents Hill, Milton Keynes, MK7 6JD. Consultation expires 5th February 2020.</p> <p>No change from previous application, only 1 parking space, resubmission has not considered parking issue.</p>
101/2019	<p><b>19/03329/FUL</b> For: Two storey side extension.</p> <p>At 42 Bridlington Crescent, Monkston, Milton Keynes, MK10 9FH. Consultation expires 15<sup>th</sup> January 2020.</p> <p>No comments.</p>
102/2019	<p><b>19/03465/FUL</b> For: Demolition of conservatory and a single storey rear extension, conversion of existing garage to living space with the construction of a new garage.</p> <p>At: 6 Waverley Croft, Monkston, Milton Keynes MK10 9BA. Consultation expires 4th February 2020.</p> <p>No comments.</p>
103/2019	<p><b>Exclusion of Press &amp; Public</b></p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p> <p>Resolved to exclude press and public.</p> <p>Public and Cllr Chandra withdrew from the meeting.</p>
104/2019	<p><b>Staffing.</b></p> <p>Verbal update by Cllr Rudd on current situation and potential options for staffing at present, particularly for administrative support. To be further considered by HR Working Group and Cllrs Rudd and Ferrans to undertake review of continuity requirements and contingency arrangements.</p> <p>In the meantime, current Locum Clerk arrangements to continue.</p>

**Meeting ended at 20:56.**