



## Minutes of the Parish Council Meeting held on Monday 29<sup>th</sup> July 2019, 7.30pm at Kingston Library

**Present:** Councillor Taimyr Boungou-Pouaty (Chair) (TBP), Vikas Chandra (VC), Nigel Cox (NC), Matthew Kos (MK),  
**Officer:** Abi Bassett (Clerk)  
**Also:** 2 members of the public

- 1) Public open session  
Nothing raised.

33/2019	<b>Apologies:</b> Councillor Vikas Chandra sent his apologies for lateness.
34/2019	<b>Declarations of interest:</b> There were no declarations of interest made. <b>NOTED</b>
35/2019	<b>Decision Required: Minutes.</b> The draft minutes of the Parish Council Meeting held on Monday 24 <sup>th</sup> June 2019 were agreed as a true and correct record and signed by the Chair.
36/2019	<p><b>Decision required: Finance</b> (fixed item)</p> <p><b>1. Appeals for funding: Grant Application from YMCA</b> Application for £2,500 considered. Agreed to make a grant of £1,250.</p> <p><b>2. Payments to note:</b>  PlusNet - Office broadband - £38.40  Metro Bank - Online Banking Mthly Fee -£20.00  Armadillo News Media Ltd – Website redesign £2,100.00  Charlie and Leo Studios - Cancellation Fee - £234.00  PKF Littlejohn - External Audit 2017-18 - £480.00  HMRC – PAYE+NICs Apr - £1491.38  Hornbeam – Office Rent - £2985.00  DNH Contracts - Bin Maintenance - £1069.03  Grand Union Vineyard Church – Summer - £2500.00  Milton Keynes Council – Room Hire - £64.80  Abigail Bassett - Mileage May- Jun - £39.69  MK CAB – Outreach - £2,146.50  Auditing Solutions – Internal Audit 2018/19 - £360.00  HMRC - PAYE+NICs May - £895.98  PlusNet – Office Broadband - £38.40  All payments on the list were noted.</p> <p><b>3. Payments to approve:</b>  Milton Keynes Play Association – Summer Play Session x 18 - £5,940. Approved</p> <p>Cllr Chandra challenged the clerk on several of the payments, the clerk explained the payments, but this was not accepted by Cllr Chandra. The meeting was adjourned for 15 minutes.</p>
37/2019	<b>Decision required: Planning applications</b> Planning Application 19/01687/FUL – 22 Bardsey Court, Monkston – No comments
38/2019	<b>Decision required: Licensing application</b> (fixed item) Boroughwide Street Trading Consent – Renewal. Mr Whippy (Reg W752 VOA) - No comments
39/2019	<b>Decision required: Consultations</b> None considered.
40/2019	<p><b>Decision Required: Bank Mandates</b>  <b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1. That Paul Mackie be removed from all Metro bank accounts</li> <li>2. That Catherine (Jane) Harrington, Peter Laws and Vicky Mote be removed from the Cambridge Building Society Account</li> <li>3. That Abi Bassett and Taimyr Boungou-Pouaty be added to the Cambridge Building Society Account</li> <li>4. That Catherine (Jane) Harrington, Peter Laws and Vicky Mote be removed from the Cambridge &amp; Counties Bank Account</li> <li>5. That Abi Bassett and Taimyr Boungou-Pouaty be added to the Cambridge &amp; Counties Bank Account</li> </ol>

41/2019	<p><b>Decision required: Memberships of outside bodies</b></p> <p><b>RESOLVED:</b></p> <p>1. To join Milton Keynes Association of Local Councils (MKALC) for 2019-20 at a cost of £115</p> <p>2. Representative to attend the Milton Keynes Association of Local Councils (MKALC) meetings to be decided for each meeting of MKALC.</p> <p>3. Representative to attend MKC Parishes Forum agreed to be decided for each meeting of the Forum.</p>
42/2019	<p><b>Decision required: Landscape/Environment Budget:</b></p> <p>To discuss and agree how to spend the allocated £20,000 for landscape/environment. Clerk recommends contracting an environment officer/warden to be a visible presence for the Council around the parish and to assist with environmental issues/concerns</p> <p><b>RESOLVED:</b> That the clerk seek three quotes for consideration.</p>
43/2019	<p><b>Decision required: HR Provision</b></p> <p>To discuss and agree to outsource the Council's HR function.</p> <p><b>RESOLVED:</b> That the clerk seek three quotes for consideration.</p>
44/2019	<p><b>Decision required:</b> To agree delegates to send to the NALC Annual Conference, 28-29th October 2019 (early bird rate of cost of £211 per delegate available until 31st July 2019).</p> <p><b>RESOLVED:</b> That delegates to be Clerk and Councillor Nigel Cox</p>
45/2019	<p><b>Items for future discussion</b> Councillors to put forward ideas for future discussion</p> <p>None</p>

**Meeting ended at 21:30.**

DRAFT