



MINUTES OF THE PARISH COUNCIL meeting held on 12 JUNE 2017 at 19h30 at the Kingston Library, Milton Keynes

Venue: Kingston Library, Winchester Circle, Kingston, MK10 0BA

39/2017	<p>Apologies: Cllr's Vikas Chandra (VC), Jaime Tamagnini-Barbosa (JTB) Resignation: Cllr Chris Turner (CT) – Vice Chair Present: Cllr's Graham Clark (GC), Peter Laws (PL), Jenni Ferrans (JF), Jane Harrington-Chair (JH), Russell Houchin (RH), Taimyr Boungou-Pouaty (TBP) In Attendance: Vicky Mote (Clerk)</p>																																																																																																
40/2017	<p>Elect Vice Chair Cllr JH asked if anybody wanted to stand, no nominations, position remains vacant.</p>																																																																																																
41/2017	<p>Declaration of interest: None</p>																																																																																																
42/2017	<p>Minutes of Annual Council Meeting held on 8 May 2017 were approved and signed by Cllr JH (Chair) as a true record of the meeting.</p>																																																																																																
43/2017	<p>Finance. 1. Appeals for funding: None 2. Payments: Payments for May were approved and signed by Cllr JH.</p> <p style="text-align: center;">CURRENT ACCOUNT PAYMENTS-MAY 2017</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Amount</th> <th>Details</th> <th>Date</th> <th>Method</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>£1,005.14</td> <td>Tax + NI May 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>Bucks County Council</td> <td>£683.27</td> <td>Pension (EE+ER)-May 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>V Mote</td> <td>£30.90</td> <td>Reimbursements May 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>V Mote</td> <td>£2,116.59</td> <td>Salary May 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>J Tamagnini-Barbosa</td> <td>£18.45</td> <td>Mileage Reimbursement-May 17</td> <td>12/06/2017</td> <td>CHQ8000 62</td> </tr> <tr> <td>A H Contracts</td> <td>£1,064.40</td> <td>Bin Servicing May 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>Milton Keynes Council</td> <td>£21.60</td> <td>Mobile Jan-Mar 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>Charlie and Leo Studios</td> <td>£1,790.00</td> <td>Summer Newsletter</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>Monkston Community Centre</td> <td>£157.50</td> <td>Youth Group Room Bookings May 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>Milton Keynes CAB</td> <td>£2,200.00</td> <td>Outreach Apr-Sept 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>Zurich Municipal</td> <td>£461.47</td> <td>Parish Council Insurance</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>Eventbrite</td> <td>£231.60</td> <td>BALC Digital Engagement Course (4)</td> <td>17/05/2017</td> <td>Business Card ...5530</td> </tr> <tr> <td>Total</td> <td>£9,780.92</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p style="text-align: center;">CURRENT ACCOUNT RECHARGE-MAY 2017</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Amount</th> <th>Details</th> <th>Date</th> <th>Method</th> </tr> </thead> <tbody> <tr> <td>Broughton & Milton Keynes PC</td> <td>£2,181.22</td> <td>Recharge Clerk Salary/Pension/HMRC-May 17</td> <td>12/06/2017</td> <td>Invoice #KMPC02</td> </tr> </tbody> </table> <p style="text-align: center;">ALLOTMENT PAYMENTS-MAY 2017</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Amount</th> <th>Details</th> <th>Date</th> <th>Method</th> </tr> </thead> <tbody> <tr> <td>RTM Landscapes</td> <td>£579.02</td> <td>Allotment Maintenance-May 17</td> <td>13/06/2017</td> <td>BACS</td> </tr> <tr> <td>Total</td> <td>£579.02</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>3. Bank statement: Available on request.</p>	Payee Name	Amount	Details	Date	Method	HMRC	£1,005.14	Tax + NI May 17	13/06/2017	BACS	Bucks County Council	£683.27	Pension (EE+ER)-May 17	13/06/2017	BACS	V Mote	£30.90	Reimbursements May 17	13/06/2017	BACS	V Mote	£2,116.59	Salary May 17	13/06/2017	BACS	J Tamagnini-Barbosa	£18.45	Mileage Reimbursement-May 17	12/06/2017	CHQ8000 62	A H Contracts	£1,064.40	Bin Servicing May 17	13/06/2017	BACS	Milton Keynes Council	£21.60	Mobile Jan-Mar 17	13/06/2017	BACS	Charlie and Leo Studios	£1,790.00	Summer Newsletter	13/06/2017	BACS	Monkston Community Centre	£157.50	Youth Group Room Bookings May 17	13/06/2017	BACS	Milton Keynes CAB	£2,200.00	Outreach Apr-Sept 17	13/06/2017	BACS	Zurich Municipal	£461.47	Parish Council Insurance	13/06/2017	BACS	Eventbrite	£231.60	BALC Digital Engagement Course (4)	17/05/2017	Business Card ...5530	Total	£9,780.92				Payee Name	Amount	Details	Date	Method	Broughton & Milton Keynes PC	£2,181.22	Recharge Clerk Salary/Pension/HMRC-May 17	12/06/2017	Invoice #KMPC02	Payee Name	Amount	Details	Date	Method	RTM Landscapes	£579.02	Allotment Maintenance-May 17	13/06/2017	BACS	Total	£579.02				
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44/2017	<p>Planning application report (fixed item). No comments.</p>																																																																																																
45/2017	<p>Licensing application report (fixed item). None</p>																																																																																																

46/2017	Consultation papers (fixed item): 1. East West Rail Public Consultation ends 16 June 2017 was postponed due to elections, await new deadline date.	
47/2017	Parkminster Play Area Improvement Cllr JF/GC presented ideas and quotes which were circulated prior to the meeting. RESOLVED: Cllr JF proposed council consult with Oakgrove Secondary + Monkston Primary schools, Youth Group, notify all Ward Councillors and post on website. Cllr JF agreed to put consultation paper together and forward to clerk to proof read before sending out. RESOLVED: Clerk to arrange meeting with Phil Snell from Milton Keynes Council and Cllr's JF, GC to discuss Public Funding. RESOLVED: Cllr JH agreed to look at opportunities for Private Funding within the business sector of our Parish.	Cllr JF/GC Clerk Cllr JH
48/2017	Monkston CC - Marquee RESOLVED: Council agreed that marquee stored at Monkston CC to be donated to The Caldecote Project on Simpson.	Clerk
49/2017	Community Parking Grant Cllr RH said he had met with other Parish Councils to get some ideas. Cllr PL confirmed that the Parish Council had worked with Milton Keynes Council in the past to trial grass matting on a verge, which appears to have been successful. RESOLVED: Cllr RH agreed to get a working group together with residents and bring a proposal back to a future meeting.	Cllr RH
50/2017	Strategy Topics 50.1 Resource (Councillors/Office) Clerk presented details of recruitment drive used by another Parish. Cllr PL recommended that we run a social media campaign. RESOLUTION: Social Media working group to come back with first recommendations. 50.2 Landscaping/Green Spaces Cllr RH presented the following ideas to take forward on improving visual appeal: Planted gateways into each section of the parish; avoid having structures. Carry out street surveys; cleaning signs; trimming trees; overgrowth on driveways; public engagement regarding domestic rubbish. Have a Parish Guardian/Warden. RESOLUTION: Council agreed to start with a street survey in specific areas. Cllr RH to put together a questionnaire and circulate to all councillors. All councillors to liaise. 50.3 Events Clerk presented a number of ideas having received feedback from various other Parish Councils. RESOLVED: Councillors to come back to future agenda with recommend ideas to take forward. 50.4 Funding Sources Cllr JF asked Council to carry this item on S106 funding forward as required more time. RESOLVED: Council agreed to carry forward to July meeting.	Cllrs JH, JTB, PL, TBP Cllr RH All Cllr's All Cllr's Cllr JF
51/2017	Meeting Structure RESOLVED: Cllr JH proposed council carry this topic forward to July due to full council not being present, all agreed.	Clerk
52/2017	Phone Box-Adoption/Defibrillator RESOLUTION: Cllr RH proposed we find out locations of existing defibrillators and notify the public rather than taking on the only phone box within our parish, all agreed.	Cllr RH
53/2017	Landscaping Analysis RESOLUTION: Clerk to find out from Milton Keynes Council, what they currently cover on landscaping within our parish and bring back to July meeting.	Clerk

54/2017	<p>MK CAB</p> <p>Clerk gave an update from Broughton & Milton Keynes Parish Council meeting and confirmed they wish to go with the joint service again, which would mean a weekly service from Kingston Library.</p> <p>RESOLVED: Council agreed to go ahead with the joint service as long as the appointment split is charged proportionate to the bookings within each parish, if 50/50 split not achievable.</p>	Clerk
55/2017	<p>Progress reports for information:</p> <ol style="list-style-type: none"> 1. Correspondence (fixed item), none to report. 2. Allotment Management (fixed item), no current issues. 3. Parish Forum (fixed item), next forum on 15/06/17. 	
56/2017	<p>Risk assessment for projects, where appropriate.</p> <p>Clerk informed Council that Allotments must be Risk Assessed once a year.</p> <p>RESOLVED: Clerk to action.</p>	Clerk
57/2017	<p>Councillors' reports and items for future agendas</p> <ol style="list-style-type: none"> 1. Cllr JF reported on Urban Capacity Study, 3,500 infill sites have been allocated; MKC has produced a list. Site opposite Maida Vale in Monkston Park is a vacant site in our parish and a possibility for development; ongoing. 2. Cllr RH gave an update from MK Bus User Group meeting. There were group presentations to identify improvement areas; complaints about services and cleanliness of busses. Scheme in progress about using sensors to track busses more effectively to make improvements on service. Improve bus shelters with electronic screens (RTPI). Improve hospital services around the hospital. 3. Cllr GC asked all Councillor to get involved in the forthcoming Monkston Party on 24 June between 13h00-17h00. Clerk to ask organisers for a space in the main tent and Cllr JF agreed to update the Parish info. 4. Clerk asked Council if they wish to update the artwork on our Monsoon Banner with new logo; future agenda item. 5. Cllr PL commented on S106 funding that was promised for a new tip site on the Eastern flank. Site is still earmarked and technically money still there to build. Cllr JF confirmed that no Tender applicant was prepared to run the site. Cllr JF confirmed she will check if decision has already been made regarding the site and who in Milton Keynes Council is dealing with it. 	<p>Cllr's</p> <p>Clerk</p> <p>Cllr JF</p>
58/2017	<p>Date of the next Parish Council meeting:</p> <p>Monday 10 July 2017 at 19h30 - Kingston Library</p>	

Meeting closed at 21h14

SIGNED:	
NAME:	
DATED:	