



MINUTES OF THE PARISH COUNCIL MEETING held on 13 FEBRUARY 2017 at 19h30 at the Kingston Library, Milton Keynes

Venue: Kingston Library, Winchester Circle, Kingston, MK10 0BA

161/2016	<p>Apologies: Cllr Jaime Tamagnini-Barbosa (JTB). No Apologies: Cllr Russell Houchin (RH), Chris Turner-Vice Chair (CT). Present: Cllr's, Jane Harrington-Chair (JH), Graham Clark (GC), Vikas Chandra (VC), Jenni Ferrans (JF), Peter Laws (PL), Cllr Taimyr Boungou-Pouaty (TBP). In Attendance: Clerk, plus 1 member of the public</p>																																											
162/2016	<p>Declaration of interest: Cllr JF declared an interest in 167/2016 Minerals Local Plan.</p>																																											
163/2016	<p>Minutes of 16 January 2017 were approved and signed as a true record of the meeting.</p>																																											
164/2016	<p>Finance.</p> <ol style="list-style-type: none"> <u>Appeals</u> for funding: No appeals. <u>Payments:</u> January payments were agreed and approval sheet(s) signed. <p style="text-align: center;">CURRENT ACCOUNT PAYMENTS 13/02/17</p> <table border="1" data-bbox="240 801 1337 1384"> <thead> <tr> <th>Payee Name</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>£377.50</td> <td>Tax + NI Jan 17</td> </tr> <tr> <td>V Mote</td> <td>£75.50</td> <td>Reimbursements Jan 17</td> </tr> <tr> <td>V Mote</td> <td>£1,355.44</td> <td>Salary Jan 17</td> </tr> <tr> <td>A H Contracts</td> <td>£1,051.49</td> <td>Bin Servicing Jan 17</td> </tr> <tr> <td>Monkston Community Centre</td> <td>£126.00</td> <td>Youth Group Room Bookings Jan 17</td> </tr> <tr> <td>Lok'n Store</td> <td>£852.38</td> <td>Annual Unit Rent</td> </tr> <tr> <td>123-Reg</td> <td>£8.39</td> <td>Domain Renewal</td> </tr> <tr> <td>Colin Bowker</td> <td>£76.29</td> <td>Youth Group consumables-Jan 17</td> </tr> <tr> <td>Charlie&Leo Studios</td> <td>£574.80</td> <td>P/O 1 Newsletter Design/Print</td> </tr> <tr> <td>Charlie&Leo Studios</td> <td>£576.00</td> <td>P/O 2 Newsletter Artwork/Distribution</td> </tr> <tr> <td>Milton Keynes Council</td> <td>£68.00</td> <td>Meeting Room Hire Jan-Mar 17</td> </tr> <tr> <td>Staples</td> <td>£110.14</td> <td>Stationary-Jan 17</td> </tr> <tr> <td>Total</td> <td>£5,251.93</td> <td></td> </tr> </tbody> </table> <ol style="list-style-type: none"> <u>Bank statements</u> Available on request to the Clerk. <u>Short Term Savings Accounts</u> <ol style="list-style-type: none"> The Co-op Bank Business Fixed Rate deposit account matures 24/03/2017. Cllr's JH,GC,VC,JF,TBP voted to remain for another year. Cllr PL voted against. Council reiterated that we are protected by the Financial Services Compensation Scheme up to £85,000. Council passed a Resolution to update signatories to Cllr Peter Laws and Cllr Jane Harrington. Cambridge Building Society Council passed a Resolution to update signatories to Cllr Peter Laws and Cllr Jane Harrington. Clerk to add as an agenda item for 13/03/17 to discuss funds. <p><u>Correction:</u> Clerk notified Council of typo error in Precept, updated version of Pro Forma signed by Chair, available on request form Clerk.</p>	Payee Name	Amount	Details	HMRC	£377.50	Tax + NI Jan 17	V Mote	£75.50	Reimbursements Jan 17	V Mote	£1,355.44	Salary Jan 17	A H Contracts	£1,051.49	Bin Servicing Jan 17	Monkston Community Centre	£126.00	Youth Group Room Bookings Jan 17	Lok'n Store	£852.38	Annual Unit Rent	123-Reg	£8.39	Domain Renewal	Colin Bowker	£76.29	Youth Group consumables-Jan 17	Charlie&Leo Studios	£574.80	P/O 1 Newsletter Design/Print	Charlie&Leo Studios	£576.00	P/O 2 Newsletter Artwork/Distribution	Milton Keynes Council	£68.00	Meeting Room Hire Jan-Mar 17	Staples	£110.14	Stationary-Jan 17	Total	£5,251.93		Clerk
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165/2016	Planning application report (fixed item). 17/00252/FUL -54 Kilwinning Drive, Monkston. No comments	
166/2016	Licensing application report (fixed item). No applications.	
167/2016	Consultation papers (fixed item): Minerals Local Plan Update: Proposed Modification Consultation (deadline 03/03/17). No immediate effect on our parish therefore no concerns.	
168/2016	Pension Policy , Council passed a resolution to adopt the Employers Discretionary Policy presented by the Clerk.	Clerk
169/2016	Play Area Improvements 1. Parkminster ; Council agreed to go ahead with the quote from MKC (£3,150) to purchase and install a 2.4m Basket Swing from HAGS. Next steps, carry out a survey with residents for further improvements. 2. Play Areas ; Council agreed to go ahead with the quote from SERCO (£2,860), via Phil Snell at MKC, to jet wash all 11 play area hard surfaces.	Clerk
170/2016	Facilitated Session. 1. Councillors to send the Clerk their availability (best days) over the next four weeks for the first facilitated session; to include weekend(s) - session will be 3 hours. 2. Councillors to send the Clerk their thoughts on what they want to achieve out of the first facilitated session. Councillors are not to copy anybody in on their individual thoughts, clerk will collate a list.	Clerk, Cllr's
171/2016	Policies & Procedures 1. Recruitment & Selection Policy , Council passed a resolution to adopt the Recruitment & Selection Policy presented by the Clerk. 2. Agree working group for future review of policies and procedures, Council agreed that all should be involved in the review of policies so that they are familiar with them.	Clerk
172/2016	Parish Council Office. Clerk confirmed had spoken to both Karen Clayton at Kingston Centre and Jane Greaves at Kingston Library however, no availability at the moment and for at least the next two years. Council asked Clerk to look into the cost and benefits of sharing an office with Broughton & Milton Keynes Village Parish Council.	Clerk
173/2016	Play Session/Youth Group Tender Cllr's JF and TBP agreed to be involved in the working group. Clerk confirmed that whilst Colin Bowker was no longer a councillor, he is happy to take part as a volunteer within the working group.	
174/2016	Progress reports: 1. Correspondence (fixed item). 1.1 MK Dons SET Play Project-clerk to get further information and bring back to next meeting. 2. Allotment Management (fixed item). 2.1 Annual Rent Increase. <ul style="list-style-type: none"> • Allotments running at a loss, council agreed to an annual increase year on year of 15%; Clerk will review annually. Higher cost due to new maintenance contract, increase in water charges. • Existing tenants will get 6 months' notice in line with T&C, new tenants to pay increase with immediate effect. 2.2 KH Noticeboards Council devolved responsibility to Clerk to purchase 2 x noticeboards for Kents Hill sites, up to a total value of £1,400. 2.3 Monkston Allotment Fence Repair Council agreed not to replace broken fence as the repair is holding up well.	Clerk
175/2016	Risk assessment for projects, where appropriate ; non to report.	

176/2016	<p>Councillors' reports and items for future agendas</p> <p>1. Cllr GC reported he has seen a new scrambler motorbike going around the green at Monkston.</p> <p>2. Cllr GC reported that there is still a litter problem on Wednesdays where SERCO are not clearing up scattered litter. Main problem is around 1 Pershore Croft. Clerk will report to MKC.</p> <p>3. Cllr JF asked Clerk to add Landscaping on Monkston/Kents Hill to the June agenda.</p> <p>4. Cllr JH reported that there is still a parking/stopping problem on double yellow lines near St Bernadette's School. Clerk will report to MKC.</p>	Clerk
177/2016	<p>Date of the next Parish Council Meeting 2017 Monday 13th March '17 @ 19h30, Kingston Library</p>	

Meeting ended 08h55

SIGNED	
NAME:	
DATED:	