



MINUTES OF THE PARISH COUNCIL MEETING held on 16 JANUARY 2017 at 19h30 at the Kingston Library, Milton Keynes

Venue: Kingston Library, Winchester Circle, Kingston, MK10 0BA

143/2016	<p>Apologies: Cllr's, Jane Harrington-Chair (JH), Chris Turner-Vice Chair (CT), Peter Laws (PL). Clerk asked for a meeting Chair, Cllr JTB volunteered, all agreed.</p> <p>Present: Cllr Russell Houchin (RH), Graham Clark (GC), Vikas Chandra (VC), Jaime Tamagnini-Barbosa (JTB), Cllr's Taimyr Boungou-Pouaty (TBP), Jenni Ferrans (JF)-left at 20h15</p> <p>In Attendance: Clerk, plus 2 members of the public</p>																																																	
144/2016	<p>Declaration of interest: Cllr RH declared a personal interest in item 153/2016 MKCAB Outreach Service</p>																																																	
145/2016	<p>Minutes. Clerk notified council of correction to minute 135/2016, community event date should read Sat 24/06/17. Correction approved and minutes of 12 December 2016 were approved and signed as a true record of the meeting.</p>																																																	
146/2016	<p>Finance.</p> <ol style="list-style-type: none"> <u>Appeals for funding:</u> No appeals. <u>Payments:</u> December payments were agreed and approval sheets signed. <p style="text-align: center;">CURRENT ACCOUNT PAYMENTS 16/01/17</p> <table border="1" data-bbox="240 875 1347 1375"> <thead> <tr> <th>Payee Name</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>£388.51</td> <td>Tax + NI Dec 16</td> </tr> <tr> <td>V Mote</td> <td>£118.87</td> <td>Reimbursements Dec 16</td> </tr> <tr> <td>Salary(s)</td> <td>£1,371.80</td> <td>Salary Dec 16</td> </tr> <tr> <td>A H Contracts</td> <td>£1,069.03</td> <td>Bin Servicing Dec 16</td> </tr> <tr> <td>Monkston Community Centre</td> <td>£63.00</td> <td>Youth Group Room Bookings Dec 16</td> </tr> <tr> <td>Staples</td> <td>£40.15</td> <td>Stationary Dec 2016</td> </tr> <tr> <td>Russell Houchin</td> <td>£17.51</td> <td>Travel Expenses-Training (38.9x45p/mile)</td> </tr> <tr> <td>Woughton Community Council</td> <td>£765.00</td> <td>Youth Group Apr-Jun '16</td> </tr> <tr> <td>Woughton Community Council</td> <td>£1,020.00</td> <td>Youth Group Sept-Dec '16</td> </tr> <tr> <td>Woughton Community Council</td> <td>£833.00</td> <td>Youth Group Jan-Mar '17</td> </tr> <tr> <td>Total</td> <td>£5,686.87</td> <td></td> </tr> </tbody> </table> <p style="text-align: center;">ALLOTMENT PAYMENTS 16/01/17</p> <table border="1" data-bbox="240 1413 1347 1581"> <thead> <tr> <th>Payee Name</th> <th>Amount</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>Anglian Water</td> <td>£26.17</td> <td>DD-128411279 (KH)</td> </tr> <tr> <td>Anglian Water</td> <td>£35.55</td> <td>DD-128411311 (KH)</td> </tr> <tr> <td>Total</td> <td>£61.72</td> <td></td> </tr> </tbody> </table> <ol style="list-style-type: none"> <u>Bank Statements:</u> Available on request to the Clerk. Clerk confirmed telephonic transfer of funds from 18207699 to 18207702 (£2,000) on 16/12/16. 	Payee Name	Amount	Details	HMRC	£388.51	Tax + NI Dec 16	V Mote	£118.87	Reimbursements Dec 16	Salary(s)	£1,371.80	Salary Dec 16	A H Contracts	£1,069.03	Bin Servicing Dec 16	Monkston Community Centre	£63.00	Youth Group Room Bookings Dec 16	Staples	£40.15	Stationary Dec 2016	Russell Houchin	£17.51	Travel Expenses-Training (38.9x45p/mile)	Woughton Community Council	£765.00	Youth Group Apr-Jun '16	Woughton Community Council	£1,020.00	Youth Group Sept-Dec '16	Woughton Community Council	£833.00	Youth Group Jan-Mar '17	Total	£5,686.87		Payee Name	Amount	Details	Anglian Water	£26.17	DD-128411279 (KH)	Anglian Water	£35.55	DD-128411311 (KH)	Total	£61.72		
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147/2016	<p>Precept preparation for 2017/18</p> <ol style="list-style-type: none"> <u>Budget YTD and forecasted anticipated spend to the end of the financial year 31/03/17.</u> Final version presented by the RFO, reallocation of surplus funds to be actioned by year end once quotes received. Copy signed and available on request to the Clerk. <u>Parish Council anticipated bank balance and calculation of reserves at year end 31/03/17.</u> Final version presented by the RFO. Copy signed and available on request to the Clerk <u>Precept plans for 2017/18 for submission to Milton Keynes Council.</u> Final version presented by the RFO. Copy signed and available on request to the Clerk. <u>Do we want our precept info on MKC Website, deadline for notification 10/02/17.</u> 	Clerk																																																

	All agreed, Clerk to notify MKC.	
	Cllr RH proposed all the above accepted, Cllr GC seconded, all agreed.	
148/2016	Councillor Allowances 2017/18 (<i>incorrectly noted as 2016/17 on agenda</i>) Chair explained background of Councillor Allowance for new Councillors and that the vote has to be unanimous to implement. Voted FOR: Cllrs JTB, RH Voted AGAINST: Cllrs GC, TBP, VC	
149/2016	Auditor for 2017/18. Council agreed to continue with Chris Davies as our internal auditor for 2016/17 financial year. Cllr GC proposed, Cllr JTB seconded.	Clerk
150/2016	Planning application report (fixed item). 16/03633/FUL-14 Goldhawk Rd, Monkston Park Clerk to raise query under D1, if this is a HIMO and if so the submission should be dealt with holistically. 16/03624/FUL-Kents Hill Nursing Home – no objections. 16/03655/FUL-28 Blanchland Circle, Monkston – no objections. 16/03061/FUL-145 Blanchland Circle, Monkston – no objections.	Clerk
151/2016	Licensing application report (fixed item). C&F Snacks – no objections.	
152/2016	Consultation papers (fixed item): No objections raised. 1. Middleton Primary School Proposed Admission Arrangements-deadline 27/01/17 (email from Jane Lear-14/12/16)	
153/2016	MK CAB Outreach Service. Ben Thomas (Director-MK CAB) attended and gave an overview of the three year service jointly funded by our parish council and Broughton and MKV parish council. Cllr Jenny Brighton from Broughton and MKV attended; confirmed their parish will be discussing this topic at their precept planning meeting at the end of the month. Cllr JTB proposed we start with a sole fortnightly service as soon as possible, to be run out of the Kingston Library. Broughton and MKV parish council to advise if they wish to continue with a joint weekly service once they have had their finance meeting. All agreed.	Clerk
154/2016	Facilitated Session. Due to apologies, Cllr JTB proposed this topic carried forward to February so full council can be involved in the discussion, all agreed.	Clerk
155/2016	Play Area at Parkminster (Monkston) Cllr JF circulated, prior to the meeting, presentation with options and recommendations. Council discussed and agreed Cllrs GC and JF to contact Phil Snell at MKC to try and get a meeting for approval in principle for us to be able to install a Nest Swing, before we purchase. Following that a full consultation to take place prior to any agreement of further changes/recommendations to this play area.	Clerk/ Cllr JF, GC
156/2016	Landscaping on Sweetlands Corner (Kents Hill). Council agreed Clerk to get a quote for MKC to go ahead with resurfacing of the decking area in front of the pond, back of playing fields, end Sweetlands Corner. Cllr GC proposed, JTB seconded.	Clerk
157/2016	Progress reports for information: 1. <u>Correspondence</u> (fixed item). Clerk confirmed received complaint from Monkston resident regarding litter issue. Council to discuss at their off-site facilitated meeting. 2. <u>Allotment Management</u> (fixed item). 2.1 Monkston Damaged Fence, awaiting a quote from RTM Landscapes. 3. <u>Parish Forum</u> (fixed item) No issues raised, Clerk to notify Cllr RH of next date.	Clerk
158/2016	Risk assessment for projects, where appropriate Clerk confirmed AH completed risk assessment on bins in December, council agreed to replace/repair the following bins: Litter: 10,12,49,52 Dog: 2,3,9,11,15,20,31,37,38 Clerk confirmed carried out risk assessment on park benches; council agreed with recommended repairs (copy available on request to Clerk).	Clerk
159/2016	Councillors' reports and items for future agendas Cllr GC reported that shrubs on underpass Lindisfarne end out of control, Clerk to log. Cllr GC reported that central reservation fencing on V11 needs replacing, Clerk to log. Cllr RH to send Clerk list of lights that are out on Monkston Park, Clerk to log Cllr PL (raised by Cllr JTB on PL behalf) Clerk to add as future agenda item in Feb, potential office in Kingston Community Centre.	Clerk
160/2016	Date of the next Parish Council meeting 2017 Monday 13 February 2017 at 19h30 at Kingston Library	

Meeting closed at 21h13